

## **Gilman Library Trustees Meeting Minutes**

Library Meeting Room – Tuesday, September 1, 2020

**PRESENT:** Betty Jane Meulenbroek, Kristine Simone, Annette Slipp, Karen Petelle and Librarian, Holly Brown

### **CALL TO ORDER: 4:18 PM by Betty Jane**

Minutes of the August 4, 2020 meeting were reviewed.

\*Motion to accept made by Kristine; seconded by Betty Jane. Passed.

### **Treasurer's Report** Balances as of July 31, 2020

General Checking - \$57,774.79

Money Market (Profile Fund 1) - \$28,136.00

Nancy Jordan Memorial Fund - \$1,259.06

Other Funds – Money Market held by RBF/Fidelity \$49,555.17 (Account summary ending balance June 30, 2020). Margaret Kayser Memorial Fund \$1,951.70 (reflected in General Checking balance). Capitol Reserve Fund (held by town) Approx. \$25.00

Copies – \$1.35

Replacement Card – \$1.00

Membership - \$20.00

Fax/Scan - \$7.00

Coffee – \$7.50

Donation/Consc. Jar –\$11.55

Town of Alton - \$521.19

Fidelity transfer (Program Funds) - \$1,500.00

\*Motion to accept treasurers report made by Annette; seconded by Karen. Passed.

### **New Business**

\*Motion to make Kristine our primary contact person for Hartford Insurance made by Annette; seconded by Karen. Passed.

\*Discussion of officers named as follows:

\*Annette – Chair

\*Betty Jane – Vice Chair

\*Karen – Secretary

\*Kristine – Treasurer

Motion to accept officer slate made by Karen; seconded by Kristine. Passed.

\*Motion to change meeting start time from 4PM to 5 PM going forward made by Kristine; seconded by Karen. Passed.

\*Motion to move into closed session made at 5:05 by Annette: seconded by Betty Jane. Passed.

\*Motion made by Annette to accept the budget with changes made in closed session; seconded by Kristine. Passed

\*Motion to adjourn at 6:18 PM by Karen, seconded by Kristine. Passed

Next business meeting – Tuesday, October 6, 2020 at 5:00 PM

Respectfully Submitted,

Annette Slipp, Secretary  
Library Trustee