

ALTON BOARD OF SELECTMEN

Minutes

September 6, 2017

6:00 PM

1 Monument Square

Alton, NH 03809

Approved: September 20, 2017

Cydney Johnson convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Monument of Silence. The following staff members were present:

Cydney Johnson, Chairwoman
Virgil MacDonald, Vice Chairman
Philip V. Wittmann, Selectman
John Markland, Selectman *arrived at 6:07*
Reuben Wentworth, Selectman
Elizabeth Dionne, Town Administrator

Agenda Approval

Reuben Wentworth made a motion to approve the agenda and Virgil MacDonald seconded with all in favor of the motion.

Announcements

- The Town Clerk/Tax Collector's Office will be closed tomorrow Thursday, September 7th for attendance at the Town Clerk's Annual Conference.

Appointments

None

Public Input I (limited to 3 minutes per person; subject matter ~ agenda items only)

None

Public Input I closed

New Business

DES Exotic Aquatic Plant Infestation Control Grant Application

Kellie Troendle explains this is the grant application that is recommended by the Milfoil Committee for reimbursements. She states that it is done every year. It is just a formality to sign the application. It is contingent upon of Town Meeting approval of the funds.

Virgil MacDonald made a motion to approve the Exotic Plant Infestation Grant and Phil Wittmann seconded with all in favor of the motion.

ADA Bids for Eastside, Westside, and Alton Bay Community Center Bathrooms

Kellie Treondle called John Dever to the table. She explained that in an effort to be ADA compliant they have sent out bids. When the bids came back for the Westside Bathrooms, one was incomplete because it didn't have references, and the second one was \$8,858 more, which was a concern that it was a big difference. The second item that was discussed was the Eastside Bathrooms there was just one bid for \$18,856 and that bidder did not include references and that bid was determined to be incomplete. The recommendation for these bids would be to not award them at this time. Kellie explained that she and John Dever have looked at the options and decided that the towns Grounds and Maintenance could handle this job and sub out some of the bigger work like plumbing and electrical, etc. John Dever states some of the work will be done by town personnel. The bigger, more complex work would be done by professionals. He explained what things the town could do. John states that they have taken an extensive look at the Community Center bathrooms. He would like to take the existing space and split it into two. He explains that the town has a lot of the supplies already for this project. Reuben Wentworth does state that he has concerns with the Grounds and Maintenance doing the work. Reuben states that the town is already paying enough in overtime and projects are not being finished. Kellie states that the primary person would be Bryan Berry and in December the Cemetery person would come over to help. Cyndey asked when the work would start. John Dever states that he would like it to start in the next few weeks. John Dever explains that the lowest bid for the Community Center came in at \$35,000 and only \$15,000 was appropriated.

Cyndney Johnson made a motion to approve the Eastside, Westside and Community Center Bathrooms as presented by John Dever and Kellie Treondle and Virgil MacDonald seconded. Phil Wittmann has a concern with the amount of overtime being paid. Kellie explains that there was a staff shortage. A vote was taken with all in favor of the motion.

Old Business

Emergency Operations Plan (EOP)

Cyndney Johnson stated that a lot of the information is redundant throughout the whole plan. Ryan Heath stated that over the course of several meetings things have been gone over, changed, and removed.

Cyndney Johnson made a motion to accept the Emergency Operation Plan as presented and Virgil MacDonald seconded with all in favor of the motion.

Selectmen Committee Reports

Reuben Wentworth stated that the Cyanobacteria Committee met last week and went over the plan for the Waterfront and Shoreland study. The Town of New Durham is looking to put in a request for \$20,000, and the Fish and Game Board of Director will be asked for \$20,000. It is about a \$60,000 budget to map out the river. They need to do this plan to get federal funds. Liz Dionne explains that the Conservation Commission is not able to use their fund for

the \$20,000. She explains that she put it into the Unanticipated Expense line for a one time shot. Virgil states that it should be done as a warrant article and Reuben agrees.

Phil Wittmann had no meetings to report on.

John Markland had no meetings to report on.

Virgil MacDonald had no meetings to report on.

Cydney Johnson stated the first Capital Improvement Plan meeting will be tomorrow, Thursday, September 7, 2017.

Town Administrator Report by Liz Dionne

Budget Workshop Dates

The Board discussed dates for upcoming Budget workshops and agreed on the following:

- Monday, September 11 at 6:30
- Thursday, September 21 at 6:30
- Monday, September 25 at 6:30
- Wednesday, September 27 at 6:30
- Wednesday, October 4 at 6:30

Town Hall Foyer

Liz Dionne explains that the Clough Morrill Trust Fund will pay for the repairs.

Reuben Wentworth made a motion for the money to come from the Clough Morrill Trust Fund and John Markland seconded and all in favor of the motion.

Gilman Museum Metal Door

Liz Dionne explains that the Gilman Trust will pay for the replacement of the back door. Reuben Wentworth asked what was wrong with the back door. Liz stated that the bottom of it is total rust.

Reuben Wentworth made a motion to repair the back door with funds expended from the Gilman Trust and Phil Wittman seconded with all in favor of the motion.

Gilman Museum Front Sign

Liz Dionne explained the sign will be paid for by the Gilman Museum budget. If expenses go over the budget it will come out of the Gilman Trust. Reuben states that he did visit the sign and states that he is concerned with moving the sign. He states that the posts can be fixed by the maintenance department. Virgil MacDonald had a concern that the soffits need to be

painted and will not last another year. Reuben Wentworth states that Liz should have someone from maintenance come over and put angle iron on the posts of the sign to help reinforce it. Reuben states that he would like to still get a price for the sign. It is the board's decision to get estimates and have them brought to a later meeting.

Photocopier Bid

Liz Dionne respectfully asked for the board to reconsider the photocopy bid from the last meeting.

John Markland made a motion to reconsider the lease agreement and Virgil MacDonald seconded with all in favor of the motion.

Liz Dionne stated that she spoke to Mr. Curry and asked if the agreement is still available. It is. Cydney asked if there was anything from Mr. Sessler, Town Attorney, about it violating town policy. Liz stated that she did. She states that she did research and found section 9.3.15 that allows the board to waive the bid procedure, and found section 9.6.1 which mentions that office equipment is exempt from the bid process.

John Markland made a motion to accept the Seacoast Business Machines lease agreement and Virgil MacDonald seconded. Phil Wittmann asked if we are going to see if there are other companies out there with better prices. Liz stated the they are very happy with the service that Seacoast Business Machines has provided and doesn't feel we need to look elsewhere. The vote was 3 approved, 2 opposed, Rueben Wentworth, Phil Wittmann.

Approval of Minutes:

Reuben Wentworth made a motion to approve the minutes of Public Session I, August 21, 2017 and John Markland seconded with all in favor of the motion.

Reuben Wentworth made a motion to approve the minutes of Non-Public Session, August 21, 2017 and Cydney Johnson seconded with all in favor of the motion.

Approval of Consent Agenda

Reuben Wentworth made a motion to approve the Consent Agenda dated September 6, 2017 and Cydney Johnson seconded with all in favor of the motion.

Land Use Items:

1. 2017 Timber Warrant

Leopold & Fona Piecuch Trust	Operation 17-011-05-T	Map 16 Lot 25	\$5,346.84
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2. 2017 Administrative Abatement

Paul Camelia	92 Bowman Road	Map 14 Lot 22- M22	\$488.75
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Approval, New Hire - Fire Department; EMT-Basic; Rachel Young, \$14.00/hr.

Public Input II (*limited to 5 minutes per person on any Governmental/Town Business*)

None

Public Input II closed

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Non-Public Session I:

Cydney Johnson made a motion to enter into non-public session pursuant to RSA 91- A:3, II (a) and (c) and John Markland seconded. The Board was polled in the affirmative by roll call with all in favor of the motion.

Roll call vote:

Reuben Wentworth, yes
Philip V. Wittmann, yes
John Markland, yes
Virgil MacDonald, yes
Cydney Johnson, yes

Adjournment

The meeting adjourned at 6:55 PM.

Respectfully submitted,

Stacy L. Bailey

Stacy L. Bailey
Recording Secretary