

**ALTON BOARD OF SELECTMEN**  
**Minutes**  
**September 13, 2021**  
**(Approved - September 20, 2021)**

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Chairman V. MacDonald convened the meeting at 6:00 PM.

V. MacDonald led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

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Virgil MacDonald, Chairman  
Paul LaRochelle, Vice Chairman  
Reuben Wentworth, Selectman  
Bob Holt, Selectman  
Brock Mitchell, Selectman  
Elizabeth Dionne, Town Administrator

**Agenda Approval**

V. MacDonald made a motion to approve the agenda and B. Holt seconded with all in favor of the vote.

**Announcements**

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

**Public Input I (limited to 3 minutes per person on agenda items only)**

K. Roberts approached the table. He recommended that they should go to the State of New Hampshire about the Loon Cove Bridge and see if they can get a temporary access off the cul-de-sac so a by-pass bridge won't be needed. It will be a lot cheaper in the long run.

**Appointments**

None

**Old Business**

1. Solid Waste Department - Recycling Attendant - Approval

Postponed

2. Highway Department - Loon Cove Bridge Design Build RFP Recommendation

S. Kinmond approached the table. He presented the bids for Loon Cove bridge. R. Wentworth asked if when they cut the culvert down if it will be to the high water table or low table mark. S. Kinmond stated that the way he understands it will be at the high water mark. R. Wentworth asked if they will be damming up either side to hold water back. R. Wentworth asked if S. Kinmond is interested in holding a public meeting with the abutters to the bridge. S. Kinmond stated that he did meet with the DOT and he does agree 100% in meetings with the neighborhood. P. LaRochelle asked if the membrane that goes on top of the bridge could be explained. S. Kinmond stated that it is like an ice and water shield.

V. MacDonald made a motion allow Bean Associates to do the bridge on Loon Cove Road for the amount of \$276,000.00 and P. LaRochelle seconded for discussion purposes. R. Wentworth asked how long the work is guaranteed for. S. Kinmond stated that he could find out. Discussion ensued about the 4% contingency and a performance bond. R. Wentworth is suggesting option #2. V. MacDonald withdrew his motion.

B. Holt made a motion to accept the Design/Build Bridge contract from MA Bean Associates for the total sum of \$287,040.00 which includes the 4% contingency and P. LaRochelle seconded. R. Wentworth stated that is waiving the performance bond. It gives S. Kinmond a 4% contingency to do an apron on the State road. B. Holt stated that it is option #2. The vote was called with all in favor of the motion.

### New Business

#### 1. NH Fish Hatchery Advisory Final Report

R. Howard approached the table. He highlighted some changes in the report since it was sent out. Some of the improvements that are being planned are changing the racetrack tanks to round tanks in order to better treat the waste water. The projection to have these changes in place is the year 2026. The only thing that is standing in the way is funding. They are hoping that some of the ARPA funds can be used for this. It can be used for waste water treatment. Tier 3 is in the \$20 million range cost wise.

#### 2. Milfoil Committee - Milfoil-Herbicide Treatment Bid - Approval

D. Gould approached the table. He stated that this needs to go out to bid as it has been three years. The bid is almost identical to the one that went out three years ago. There is only one company that does this in New England. It is Solitude.

B. Holt made a motion to approve the Invitation to Bid Milfoil Herbicide Treatment for the Merrymeeting River and Lake Winnepesaukee in Alton, NH as presented and B. Mitchell seconded with all in favor of the motion.

#### 3. Milfoil Committee Vacancy

D. Gould stated that Bill Mannion who has been on the committee for 12 years resigned recently for health reasons. He has been a tremendous voice. He is also a representative for the Cyanobacteria Committee. They are currently looking for someone to take over his position.

### Selectmen Reports

B. Holt had nothing to report.

R. Wentworth asked if the Town is going to fix the area at the intersection of Main Street and School Street where it drops 3 inches.

B. Mitchell had nothing to report.

P. LaRochelle had nothing to report.

V. MacDonald had nothing to report.

### Town Administrator Report

L. Dionne stated that the auction that has been discussed has been set for November 20<sup>th</sup> on the second floor of Town Hall. She would like to bring the auctioneer in to meet with the Board and go over guidelines.

L. Dionne stated that there needs to be a Public Hearing where the Board would vote to accept the ARPA funds that we have received. We have received the first 50% for this year in the amount of \$278,893.22. The Board has to formally accept those funds. It needs to be in accordance to RSA 31:95b.

L. Dionne stated that there will need to be extra meetings for Budget reviews and approvals. V. MacDonald asked if the Board would like to go back to doing Selectmen's Meetings on the first and third Mondays and have Budget meetings in between. R. Wentworth asked if all Budgets were in. L. Dionne stated that they were except the Insurance and Benefits. Those are contractual items that come a little later. R. Wentworth stated that he would like to see last year's.

L. Dionne stated that the East Alton Fire Association is dissolving and they have some funds that they are distributing and they want to donate some money to the Town. They would be to assist people in need who don't quite qualify for Welfare but need assistance.

**Approval of Minutes**

**August 30, 2021 - Public Session**

B. Holt made a motion to approve the minutes of August 30, 2021 Public Session and B. Mitchell seconded with all in favor of the motion.

**August 30, 2021 - Non-Public Session**

V. MacDonald made a motion to approve the minutes of August 30, 2021 Non-Public Session releasing 3 and 4 and B. Holt seconded with all in favor of the motion.

**Consent Agenda Approval**

R. Wentworth made a motion to approve the Consent Agenda as presented and B. Holt seconded with all in favor of the motion.

**1. Assessing Department**

**Land Use Change Tax**

Ryan Heath, LLC; Map 10 Lot 26-1; Alton Mountain Road; \$5,000  
Oberger; Map 8 Lot 3-9; Ingalls Terrace; \$7,200

**2. Conservation Commission**

Appointment Request - David M. Mank - 2-year Term - Expires March 31, 2023

**Discretionary Action on Requests for Appointments** (No discussion, majority vote required to allow/not allow appointment)

- Tom Varney - Pop's Clam Shell Septic System

**Public Input II** (limited to 5 minutes per person on any Governmental/Town Business)

**Non-Public Session**

V. MacDonald moved at 7:04pm to enter into nonpublic session under RSA 91-

A:3,II,a(personnel),c(reputational),d(real estate/property). R. Holt seconded. Roll call vote:

V. MacDonald - yes	P. LaRochelle - yes	R. Wentworth - yes
R. Holt - yes	B. Mitchell - yes	<u>Roll call vote carried unanimously.</u>

V. MacDonald moved at 8:15pm to exit nonpublic session. R. Holt seconded. Roll call vote:

V. MacDonald - yes	P. LaRochelle - yes	R. Wentworth - yes
R. Holt - yes	B. Mitchell - yes	<u>Roll call vote carried unanimously</u>

V. MacDonald moved to 'not divulge' the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of this board or render the proposed action of the board ineffective. P. LaRochelle seconded. Roll call vote:

V. MacDonald - yes	P. LaRochelle - yes	R. Wentworth - yes
R. Holt - yes	B. Mitchell - yes	<u>Roll call vote carried unanimously</u>

The Board asked that the new Fire Boat be added to the next agenda for discussion.

The Board asked that all Capital Reserve Fund purposes be looked at to ensure the purposes are being adhered to.

Adjournment

R. Wentworth moved at 8:28pm to adjourn. V. MacDonald seconded. Motion carried.

Respectfully submitted,



Stacy L. Bailey  
Recording Secretary