

ALTON BOARD OF SELECTMEN

Minutes

September 20, 2021

(Approved - October 4, 2021)

Chairman V. MacDonald convened the meeting at 6:00 PM.

V. MacDonald led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

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Virgil MacDonald, Chairman
Paul LaRochelle, Vice Chairman
Reuben Wentworth, Selectman, Excused
Bob Holt, Selectman
Brock Mitchell, Selectman
Elizabeth Dionne, Town Administrator

Agenda Approval

B. Mitchell made a motion to approve the agenda and P. LaRochelle seconded with all in favor of the motion.

Announcements

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

Public Input I (limited to 3 minutes per person on agenda items only)

None

Appointments

V. MacDonald made a motion to recess as the Board of Selectmen and to convene as the Board of Health and P. LaRochelle seconded with all in favor of the motion.

- Tom Varney - Pop's Clam Shell Septic System

T. Varney and J. Benton approached the table. J. Dever joined the meeting remotely. V. MacDonald asked if the J. Dever had any issues with this. J. Dever stated that he didn't. He did go over this with T. Varney. B. Holt asked what is in the proposed leech bed right now. T. Varney stated that it dates back to before 1967 and there is no record of it. It is an old tank and dry well. P. LaRochelle asked if the double tank is for grease. T. Varney stated that one is a new septic tank and the other is a grease trap. V. MacDonald stated that it looks like a good upgrade.

B. Mitchell made a motion to let Pop's proceed to upgrade their septic system and P. LaRochelle seconded with all in favor of the motion.

V. MacDonald made a motion to adjourn as the Board of Health and re-Convene as the Board of Selectmen and B. Mitchell seconded with all in favor of the motion.

New Business

1. Solid Waste Department - Recycling Attendant - Approval

S. Simonds approached the table. He stated that he, the Town Administrator, and the Finance Director went over the job descriptions for the Swap Shop and other positions. What was decided is to combine the gate attendant with the Swap Shop Attendant and make it into a Recycling Attendant. Attendant II was deleted and made just an Attendant. The wage was updated on the Min./Max. chart. Anyone who works at the facility has to be

certified. S. Simonds stated that the Swap Shop would only be open six months. B. Holt reiterated that it is not a full-time position. V. MacDonald asked if it would be worth making this position full time. S. Simonds stated that at another department wouldn't be bad. He doesn't need the help in the winter time. Discussion ensued about making the position full time year round. L. Dionne made a recommendation that the Board approve this as is and speak with the Grounds & Maintenance Department at some point.

V. MacDonald made a motion to approve as presented and P. LaRochelle seconded with all in favor of the motion.

2. Police Department - Deputy Chief - Approval

R. Heath approached the table. By moving Lt. MacDougall into a Deputy Chief position it would save the Town money. He highlighted a memo that was presented to the Board. This is a savings as is. B. Holt asked how much he will be making now. R. Heath stated that it would be \$96,072. We're not creating a new position, as far as total number of officers, we're creating a vacancy in the rank structure so that they can move, so we will not be putting another lieutenant in there, but in the future. This is not an attempt to create a new position. We are not increasing officers. This was originally going to be a Budget proposal.

B. Mitchell made a motion to approve the Deputy Chief position as presented and P. LaRochelle seconded. B. Holt asked if this was discussed with the person. R. Heath stated that he had. The vote was called with all in favor of the motion.

3. EMT - Draft Policies - Approval

R. Heath remained at the table. He stated that these are recommended policies from the EMT. He met with the Fire Chief to review the policies and they altered them according to what the CDC recommends. They are good guidelines and are not overly restrictive. He stated that we did not have any employees who abused this before. Several different scenarios were discussed.

V. MacDonald made a motion to adopt the Emergency Management Team plan for SOG #1 and SOG #2 and B. Holt seconded for discussion. V. MacDonald stated that the EMT did a good job on what they did. B. Mitchell stated that he had an issue with people not getting paid when they are told to stay home. L. Dionne stated that the employees can use their accrued time. The vote was called with four (4) affirmative and one (1) nay (BH).

4. Highway Department - State Bid Purchase Magnesium Chloride and Liquid Deicer

S. Kinmond approached the table. He stated that he has always tried to stay on the environmental side of things. Magnesium Chloride doesn't have a huge cost savings but this product works with an enhancement of having molasses added to it. It is a little bit less expensive than the other product that he has used in the past. In the other two towns that he has integrated this product it did not have the sugar base to it. P. LaRochelle stated that he likes the fact that it will reduce the street clean up by 50%.

P. LaRochelle made a motion to allow the Public Works Director to take on the State bid purchase of magnesium chloride for dust control and liquid deicer for pretreating salt for 2021/2022 season and to allow Public Works Director and Town Administrator to go into a contract with Innovative Surface Solutions and B. Mitchell seconded with all in favor of the motion.

Old Business

1. New England Solar Garden - Solar Array - Capped landfill

Cancelled

2. Highway & Police Departments - Weight Limit Ordinance & Bay Hill Road Closed Sign

R. Heath rejoined the table with S. Kinmond. P. LaRochelle stated that the sign that was presented was exactly what they talked about. He asked if it will be at the bottom and top. R. Heath stated that it can be put at either one or both. This needs to be part of the conversation for the Public Hearing. There is a lot that needs to be cleaned up in the ordinance.

P. LaRochelle made a motion to allow the Public Works Director and Police Chief to post The Road Closed During Inclement Weather signs on Bay Hill Road and B. Mitchell seconded with all in favor of the motion.

3. Highway Department - Church & School Street Change Order

S. Kinmond remained at the table. He explained that he doesn't believe that the company will be done on Friday. He asks that it is changed to October 1. It is to save everyone aggravation. V. MacDonald asked if October 1 will give them enough time to do what they need to do. S. Kinmond stated that there is no doubt.

B. Holt made a motion to accept the Change Order for completion date of October 1 on School and Church Street and B. Mitchell seconded with all in favor of the motion.

4. Highway Department - ROW Permit Hollywood Beach Road

S. Kinmond remained at the table. He stated that the directional boring did not work. The road was built on some large boulders. They tried 6 different attempts. They will need to come from the top.

V. MacDonald made a motion to allow Fernhill Corp. to do a road dig for the sewer line/water line on Hollywood Beach Road and P. LaRochelle seconded with all in favor of the motion.

Selectmen Reports

B. Holt had nothing to report.

B. Mitchell stated that at the Budget meeting they had asked if maybe the two Boards in April and July could meet together.

P. LaRochelle had nothing to report.

V. MacDonald had nothing to report.

Town Administrator Report

L. Dionne stated that there is a document at their seats from the auctioneers. It is the contract that needs to be signed.

V. MacDonald made a motion to allow the Town Administrator to sign the contract and P. LaRochelle seconded with all in favor of the motion.

L. Dionne stated that more days are needed for Budget approvals. It was the consensus of the Board for the dates of September 29, October 6, and October 13.

Approval of Minutes

September 13, 2021 - Public Session

B. Holt made a motion to approve the minutes of September 13, 2021 Public Session and B. Mitchell seconded with all in favor of the motion.

September 13, 2021 - Non-Public Session

V. MacDonald made a motion to approve the minutes of September 13, 2021 Non-Public Session releasing 4, 6, 7, and 8 and B. Holt seconded with 3 affirmative and one abstention (BM).

Consent Agenda Approval

V. MacDonald made a motion to approve the Consent Agenda as presented and B. Holt seconded with all in favor of the motion.

1. Alton Water Works

Abatement

Jonathan N Brown Family Trust; Map 34-33-134; 12 Winni Ave.; \$48.00

2. Highway Department

Secretary; Rebekah Luponi, \$16.36 per hour, effective 10/4/2021

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

None

Non-Public Session

V. MacDonald moved at 8:13pm to enter into nonpublic session under RSA 91-A:3,II,c(reputational). R. Holt seconded. Roll call vote:

V. MacDonald - yes P. LaRochelle - yes R. Holt - yes
B. Mitchell - yes Roll call vote carried unanimously 4-0.

V. MacDonald moved at 8:23pm to exit nonpublic session. V. MacDonald seconded. Roll call vote:

V. MacDonald - yes P. LaRochelle - yes R. Holt - yes
B. Mitchell - yes Roll call vote carried unanimously

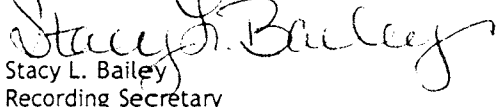
V. MacDonald moved to 'not divulge' the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective. P. LaRochelle seconded. Roll call vote:

V. MacDonald - yes P. LaRochelle - yes R. Holt - yes
B. Mitchell - yes Roll call vote carried unanimously

Adjournment

V. MacDonald moved at 8:24pm to adjourn. B. Mitchell seconded. Motion carried.

Respectfully submitted,


Stacy L. Bailey
Recording Secretary