

## **Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, September 7, 2021

**PRESENT:** Annette Slipp, Betty Jane Meulenbroek, Kristine Simone, Karen Petelle, Sarah Hill and Holly Brown, Librarian

**CALL TO ORDER:** 5:15 PM by President Annette Slipp

### **MINUTES**

Minutes of the August meeting were reviewed. Motion to accept made by Annette. Seconded by Betty Jane. Passed.

### **TREASURER'S REPORT**

(Balance as of July 31, 2021. August 2021 statements pending)

General Checking - \$46,357.31

Money Market (Profile Fund 1) - \$75,655.92

Nancy Jordan Memorial Fund - \$1,259.73

**Other Funds:** Funds held by Town of Alton (as of 12/31/2020) – Capitol Reserve Fund for Library Building Improvements - \$70.59, Eveline L. Palmer Trust Fund for library books - \$2,673.33 (Int. Income - \$160.29), Oliver J.M. Gilman for library books - \$8,766.33 (Int. Income - \$597.86), Annie A. Wheeler by Agnus Thompson for the library - \$15,732.24 (Int. Income - \$2,960.93). Calvert Fund - \$1,062.53 (Int. Income \$193.71)

**Acquired (General Checking) funds:** July 25, 2021, through August 21, 2021 - \$890.42

(Deposited 8/27/2021 will be reflected in the August 2021 statement balance for General Checking)

Copies - \$52.70

Fax - \$2.00

Raffle- \$5.00

Consc. / Donation Jar - \$184.05

Maps - \$3.00

Donation (Peabody) - \$100.00

Town of Alton – \$543.67

Fidelity Investments (Library Trust Funds, deposited 7/30/21 to Money Market Account to support library programming) - \$1,500.00

### **Yearly, income totals January 1, 2021 thru August 21, 2021**

Library generated funds (donations, etc.) – \$1,517.86 (to General Checking)

Trust Funds held by Library – \$50,840.30 (to Money Market/Profile 1)

Town of Alton reimbursement – \$3,688.82 (to General Checking)

Friends of the Library - \$500.00 (to General Checking)

Trust Funds held by the town - \$214.98

Motion to accept Treasurer's Report and donated funds made by Annette. Seconded by Betty Jane. Passed.

**Old Business**

Motion made by Kristine for the purchase of a trash bin in the amount, no more than, \$500.00.  
Seconded by Karen. Passed.

Motion made to amend current liability insurance plan by Betty Jane. Seconded by Kristine. Passed.

**New Business**

Motion was made to purchase a new printer for customer use by Annette in the amount of \$416.00.  
Money will come from the donated funds. Seconded by Sarah. Passed.

Motion made by Kristine to install a dedicated outlet for IT and the funds will come from the money  
market account. Seconded by Annette. Passed.

**MEETINGS TO NOTE**

Next business meeting - Tuesday, October 5, 2021 at 5:00 pm

Motion to adjourn at 6:27 pm by Kristine. Seconded by Annette. Passed.

Respectfully submitted,

Karen Petelle  
Secretary  
Library Trustees