

Gilman Library Trustees Meeting
Lower Level Meeting Room
Tuesday, September 22, 2015

Present: Ruth M, John P, Betty Jane M, Kristine S. and Librarian Holly Brown

Excused – Mark D.

Call to order by Chairman Ruth M. at 4:05pm

MINUTES

Minutes of August 18, 2015 – Ruth requested that, in the paragraph on the 2016 budget "town manager" be changed to "town administrator."

Minutes of the special budget meeting, August 25, 2015 – Kristy made the motion that a sentence on account #107, library p/t aides, be removed.

Motion to accept the corrected minutes of both August meetings was made by Kristine and seconded by John. Passed unanimously.

TREASURER'S REPORT

Betty Jane made the motion to accept the donated funds of \$107.08, Kristine seconded. Passed unanimously

Ruth then made the motion to accept the August 18, 2015, treasurer's report, seconded by John. Passed unanimously.

OLD BUSINESS

Budget 2016

A letter to the Alton Board of Selectmen, was signed by all trustees requesting that a warrant for capital improvements of \$30,000.00 be placed on the 2016 ballot. This is the same amount as requested for 2015, and will be needed for roof work, interior painting and carpeting.

The library board will meet with the town board of selectmen on Tuesday, September 29, 2015.

Our budget increase request will be slightly over \$7,000.00. Specific line item changes include 4550-017, Lib. PT Aide reflects an increase of \$2,377.; 4550-162, Lib. Computer Expense cut to \$1.00; and line item @ 4550-016, Lib. P/T Substitutes cut to \$770. The additional expense request comes from a new line item, 4550-109, Educational-Career Development, enabling staff to continue their library education. Kristine made the motion to open this education line with \$10,000. of Peg Kayser's donation. Seconded by John. Unanimously approved. It will be tracked separately by the treasurer, and, if all criteria are met, the town would be asked for reimbursement to the library's account.

Courtyard / Pink steps - No change.

Door on coffee station - Holly and the staff find it a very nice improvement by the front desk.

Bathroom fan and screen – John will take care of before leaving for FL.

Ray Kelly Painting – Library ceilings need painting. John will bring in Ray Kelly for an estimate. Three bids are needed if any improvement is over \$5,000.

Smart Board

The presentation by the Central School staff was reviewed. Mike Major, Corie Scott and Derek Pappaceno did a fantastic job! Kristine offered to call in a local dealer to demonstrate the Smart Board at the October meeting. She will email the trustees if it is set up.

NEW BUSINESS

Minutes

Holly will bring a copy of the DRAFT minutes to Russ and Lisa in the town hall. Betty Jane will email the APPROVED minutes after any corrections have been made to Sheri at the town hall. These approved minutes will then be put up on Alton's web site. There was some misunderstanding as to who did what and when.

Demco Table

The Shirley Copeland Memorial Fund totals \$426. (\$375. original plus \$51. from the quilt raffle). Holly suggested spending it on a 30" Demco bar stool table and 4 chairs to be placed in the young adults section. The cost is a bit higher than \$426. so it was suggested that 2 stools have a plaque in memory of Shirley Copeland and 2 have a plaque in memory of Peg Kayser. A motion was made by John and seconded by Kristine. Passed unanimously.

Cookie bake off

The first Annual Cookie Bake Off is scheduled for Saturday, February 20, 2016. Holly shared the information from a recent staff meeting and invited the trustees to judge this fun event.

iPad Kiosk

The children's room is in need of a new iPad station. Holly shared information about one possibility found at www.KrayonKiosk.com. It's both sturdy and interactive. Holly promised to bring in a power point presentation on it to our next meeting. She also offered to take the trustees on a library tour so that they can see what other new equipment may be needed.

Next regular meeting will be held on Tuesday, October 20, 2015 at 4pm.

6:29pm Motion to adjourn made by John, seconded by Kristine. Passed unanimously.

Respectfully submitted,

Betty Jane Meulenbroek, Secretary

