

**Minutes**  
**Alton Parks and Recreation Commission**  
**September 23, 2014**  
**A.V.A.S. Building, 6:30pm**

Members Present: Elizabeth Shelton, Kristin Thomas and Jonathan Downing.

Staff Present: Kellie Troendle

***Call to Order***

The Meeting was called to order at 6:31pm.

***Approval of Agenda***

E. Shelton made a motion to approve the Agenda as presented; motion was seconded by J. Downing and passed.

***Approval of Minutes***

E. Shelton made a motion to approve the Minutes of August 26, 2014 as presented; motion was seconded by K. Thomas and passed.

***Old Business***

Recreation Revolving Fund Ledger Report- The Commission reviewed the Recreation Revolving Fund program ledger. The 2013-2014 Basketball Program enrolled 99 participants and made a profit of +\$33.56. The 2014 Adult Softball Program had 85 participants and the profit was +\$219.65. Wicked Weird Science Lab had 16 participants with a loss of \$375.14 or -\$23.45pp. Wet and Winni Games had 14 participants with a loss of \$320.97/- \$22.93pp. Warriors and Wizards had 16 participants with a loss of \$494.68/- \$30.92pp. Wild West had 9 participants with a loss of \$383.01/- \$38.30pp. Water Warriors Kids Yoga had 4 participants with a loss of \$25.12/- \$6.28pp. Yoga Push made a profit of +\$348.00. The Craft Fair had 30 vendors with a profit of \$1,470.53/+ \$44.56 per space. 2014 5K Race had 240 runners and made a profit of \$1,305.54/+ \$5.31pp. Line Dancing had 21 participants and made a profit of \$12.00. Senior Bingo had 18 participants and loss \$258.42/- \$14.33pp. The office clerk was paid \$1,754.93 for administrative work (\$1,363.44 for summer brochure layout and \$391.49 for non specific planning/admin). The program profit was +\$3,389.28, the program loss was \$3,612.27 for a total loss of \$222.99.

Summer Program- The Commission discussed utilizing Ginny Douglas Park for smaller events and linking the Ginny Douglas Park location to events held at B&M Park.

***New Business***

Park Inventory and Walking Tour- J. Downing reported on the Walking Tour of the Town Parks and presented ideas for improvements. It was noted that parks should be ADA accessible and there should be a written plan for each location and a written Master Plan for the entire Park System.

Town Beach and Harmony Park- signage is needed, ADA accessibility to park, mark parking spaces

at East Side Restrooms. Extending sidewalk to the town beach, adjacent to Fish and Game Boat Ramp. Town Docks- signage, ADA accessible. Railroad Square Park- repair brick walkway. Alton Bay Community Center- power wash and paint. Water Bandstand- repairs per Warrant Article. West Side Restrooms- install doors that shut, paint the floors and doors. State Forest Park- signage for walking and bike trails, trail maps, signage for 4 season attractions. Jones Field- welcome sign for pedestrians. Master Plan for fields. Track surrounding green space at Jones Field. Labeling Fields/maps/diagram. Connecting Alton Bay to Alton by walking/bike trails with stone dust base. Glass case with trail maps. Canoe/kayak launch signage. Remove under brush to have views of river and pond. Liberty Tree Park- removing gravel walkway and adding stone dust. ADA accessible site. Status of Fire and Water Department parking and storage of items. Canoe/kayak area with signage. B&M Park- historical buildings are not being used. Maybe there can be a seasonal use for them. The trail would need to be redone with stone dust for ADA accessibility.

Fall and Winter Programs- The Department will be sponsoring Halloween Happenings with the PTSA, adding Ballroom Dancing lessons and Guitar lessons for teens and adults and the Basketball Skills Camp. Light Up Night is scheduled for December 6. E. Shelton offered to open the Museum as part of the tree lighting event.

Barbershoppers- J. Downing contacted the Barbershoppers about a performance on August 15, 2015 to be held at PMHS. The performance would conclude Old Home Week. The Commission discussed other events that could be held during Old Home Week including: water ski show, concerts at the bandstand, Mason's Breakfast, Boat Parade, performances by the PMHS Band and Chorus.

#### *Other*

Membership- J. Dalrymple may not be able to serve as a member of the Commission because of his work schedule.

E. Shelton made a motion to adjourn the meeting at 7:47pm; motion was seconded by K. Thomas and passed. **The next meeting is scheduled for Tuesday, October 14, 2014 at 5:30pm at AVAS.**

*Respectfully submitted,*

*Kellie Troendle, Certified Park and Recreation Professional  
Parks and Recreation Director*