

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE
REGULAR MEETING OF
September 24, 2018**

PRESENT: Chairman Reuben Wentworth
Vice-Chairman Virgil Macdonald

It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes were approved.

A. CALL TO ORDER: Chairman Wentworth called the meeting to order at 6:10 pm.

B. APPROVAL OF AGENDA:

Vice Chairman Macdonald Wentworth made a motion to "Accept the agenda as read"; Chairman Wentworth seconded the motion. Vote was taken, all were in agreement, and the Agenda was accepted.

C. APPROVAL OF MINUTES: Minutes of September 11, 2018. Motion was made by Vice Chairman Macdonald "To approve the Minutes of the regular meeting of September 11, 2018". Chairman Wentworth seconded the motion, vote was taken, and Motion passed.

D. NON-PUBLIC SESSION:

Motion to enter Nonpublic Session was made by Chairman Wentworth seconded by Vice Chairman Macdonald.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A: 3

Roll Call vote to enter nonpublic session:	Reuben Wentworth	Y
	Virgil Macdonald	Y

Entered nonpublic session at 6:45 pm

Motion to leave nonpublic session and return to public session was made by Chairman Wentworth, seconded by Vice Chairman Macdonald.

Roll Call vote to enter public session:	Reuben Wentworth	Y
	Virgil Macdonald	Y

Motion was made by Chairman Wentworth to "To not divulge the minutes of the Non-Public session" Vice Chairman Macdonald seconded the motion; all were in agreement the motion passed.

Public session reconvened at 6:55 p.m.

E. PUBLIC INPUT: NONE

F. CORRESPONDENCE: NONE

G. DEPARTMENT REPORT TO THE COMMISSIONERS:

Price of a hydrant is \$2,421 for the complete setup

Summer shut offs are scheduled for October 15th, 16th and 17th. Notices will be posted at the Post Office and the Town Hall.

Hydrant Flushing is scheduled for October 29 and 30th. Notices will be posted.

Flow Testing scheduled for Oct 31st and Nov 1st.

Since last statements were sent.

Quarterly over dues collected \$7,936.57 still outstanding \$16,615.73

Seasonals collected \$4,212.63 \$ 8,685.06

A list of possible shut offs will be discussed at the next meeting on 10/9/18.

Billing for 2018

	Oct	Nov	Dec	Jan	Feb	Mar	Seasonal	Apr	May	June
Usage	583,191			467,063			May	718,287		
Charges	\$75,839.00			\$66,445.20			\$93,070.00	\$87,252.60		
Other	\$2,889.54			\$5,360.00			\$3,617.60	\$4,638.46		
OVERDUE	\$11,987.55			\$23,533.67			\$780.78	\$10,106.24		
Int	\$1,745.24			\$2,208.68			\$240.12	\$1,722.46		
Total new charges	\$78,728.54			\$71,805.20			\$96,687.60	\$91,891.06		

Email from Liz – GIS meeting will be held on 9/25. Mr. Decowski will attend the meeting.

Email from Josh – Phone costs for budget

A letter to all seasonal overdue accounts will be sent upon approval. *****

Finalized September expenses and revenues

Prisoners came and painted the building.

Letter to Mr. Rothermel – Chairman Wentworth made a Motion “To approve Mr. Rothermel’s letter dated 9/24/2018.” Vice Chairman Macdonald seconded the motion, vote was taken, Motion was accepted.

Letter to Mrs. Breth – Chairman Wentworth made a Motion “To approve Mrs. Breth’s letter dated 9/24/2018.” Vice Chairman Macdonald seconded the motion, vote was taken, and Motion was accepted.

Vice Chairman Macdonald inquired about the Hydrant replacement, flushing and flow testing.

1 Abatement – Motion was made by Chairman Wentworth “To abate the seasonal billing on account 379/392 to clear the account so a final bill can be done.” Vice Chairman Macdonald seconded the motion, vote was taken, and Motion was accepted.

Superintendent Position – Chairman Wentworth remarked that there are three ideas, 1 would be to see if we could find a retired superintendent to come in for 20 hours a week to oversee the operations, 2 would be to see if we could arrange another regionalization and 3 and hire our own superintendent and come up with a salary to pay them. Chairman Wentworth would like to see that there is a Superintendent by the first of the year. This subject will be scheduled for the next meeting on October 9, 2018.

Hall water service will be moved to the October 9, 2018 meeting.

Date for Hydrant at Mt. Washington dock is scheduled for October 22nd and Main Street Hydrant for 23rd. We have one Hydrant.

Vice Chairman Macdonald made a Motion “To purchase 1 Hydrant at the price of \$2,421.00.” Chairman Wentworth seconded the Motion, vote was taken, and Motion was accepted.

Auditors Report for 2016 shows \$110,000 in the general fund for the Alton Water Works. Attorney Sessler told Chairman Wentworth that the Alton Water Works does not require permission to have the funds moved. There will be a meeting with the Commissioners, the town Administrator, Attorney Sessler and the auditors.

Line on Frank C Gilman Highway is being insulated and lowered due to the state ditching which lowered.

- H. OLD BUSINESS: Chairman Wentworth made a Motion “To accept and sign the payment agreement for Ms. Higgins that she agreed to on 9/21/18.” Vice Chairman Macdonald seconded the Motion, Vote was taken, and the agreement was signed by Chairman Wentworth.

Hall water service will be brought up at the next regular meeting of October 9, 2018 at 6:00 at the Town Hall.

- I. NEW BUSINESS: Property at 31 Riverlake: A letter to Mr. Byrne stating that he has 1 shut off that is leaking and has 2 additional shut offs in the same place which is under his pavers in his driveway was written. He requests that all three valves be replaced. Since the other 2 are not leaking, if he agrees to pay for the valves and installation, we will do that for him. Motion was made by Chairman Wentworth to “Approve the letter to Mr. Byrne as written, stating that if he is willing to pay for the 2 additional valves and installation we will install them when the leaking valve is done.” Vice Chairman Macdonald seconded the Motion, vote was taken, Motion to accept the letter as written.

The above motion was rescinded. It was decided that Chairman Wentworth will have Vice-Chairman Macdonald meet with Mr. Decowski to look at the situation before the letter is sent.

Propane heaters have been turned on in the pump houses.

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