

**Minutes**  
**Alton Parks and Recreation Commission**  
**September 26, 2017**  
**6:30pm, Pearson Road Community Center**

Members Present: Elizabeth Shelton, Kristin Thomas, Everett Clark, and William Lionetta

Board of Selectmen's Representative: Phil Wittmann arrived at 6:50pm

Staff Present: Kellie Troendle

Public: Derek Pappaceno, David Bubar, Randy Preston, Mike Gorton, and Rob Gordon

***Call to Order***

The meeting was called to order at 6:30pm by Chairwoman, Elizabeth Shelton.

***Approval of Agenda***

K. Thomas made a motion to approve the Agenda as presented; motion was seconded by E. Shelton and passed.

***Approval of Minutes***

K. Thomas made a motion to approve the Minutes of August 8, 2017 as written; motion was seconded by E. Shelton and passed. W. Lionetta abstained from the vote, as he was not present at the meeting.

***Appointment***

D. Pappaceno, representing the Alton Youth League, presented a power point slide show with recommended improvements to the Jones Field Recreation Area/property. D. Pappaceno stated that the AYL volunteers have made improvements to date including: repainting the Green Monster and snack shack; installing a vandal resistant CITGO Sign; adding new material to Little Fenway and edging the field; installing a new home side bull pen and a warning track for safety.

D. Pappaceno noted the amount of volunteer hours already spent at the field on improvements, and expressed an interest to use the collective resources of the parents/businesses/community to make additional improvements. The AYL volunteers proposed the following items: (1) remove the existing snack shack; (2) build a new snack shack in a centrally located area at the complex; (3) relocate the portable toilets; (4) establish a no pet policy on the playing fields; (5) move the home side bleachers to where the existing snack shack is located; (6) install irrigation for field watering; (7) improve the layout and traffic pattern of the parking lot and add parking spaces; (8) add lights to the field for night games.

D. Pappaceno noted the benefits of making the improvements, and the interest of the AYL parents to help with their donations of supplies/materials, money and time. A welcome sign was mentioned to place on the bridge, and having the portable toilets serviced more often so they smell clean.

W. Lionetta stated that most of the items proposed by the AYL tonight have been discussed by the Commission at previous meetings, and he is in support of improvements at Jones Field. W. Lionetta noted that other groups have presented their plans to the Parks and Recreation Commission, and the groups do not follow through on their plan/project because volunteers leave the organized group that

proposed the plans. W. Lionetta stated that parking has been greatly improved in recent years, and spaces have been added. Parking is limited in the center where Town materials are stored because the area was a previous Town dump site. W. Lionetta also noted that there are limitations on space expansion because of wetland issues. K. Troendle stated that the Parks and Recreation Commission recommended a warrant article in 2016 for an engineering study at Jones Field. It was noted the warrant article was not recommended by the Board of Selectmen, and the warrant article was defeated by the voters.

It was recommended for the AYL to meet with the Board of Selectmen and present their proposal for field improvements in phases. It was also recommended for the AYL to submit a request for a warrant article to fund their proposed recommendations, and to promote awareness of the issues/problems at the field to the voters.

The Commission noted that they support the AYL overall plan for improvements, and they would discuss the recommended no pet policy at another time. K. Thomas stated that dug outs are needed at the second field (Jones Field) behind Little Fenway. E. Shelton made a motion to support the Alton Youth League improvements in addition to improvements that are needed at Jones Field, motion was seconded by K. Thomas and passed.

#### ***Old Business***

Member Sworn In- E. Shelton was sworn in as a member by P. Wittmann.

Kiosk Maps- The Commission discussed the colored maps to post on the park kiosks. It was the consensus of the Commission to scale down the large map, which was the overlay of the whole trail, to a 11"x17" size, and place the whole trail map on the kiosk with the site specific facility map. Kiosks will be located at Jones Field, Liberty Tree Park, B&M Park and Railroad Square Park.

#### ***New Business***

2018 Recreation Basketball Program- The Commission discussed the 2018 Basketball Program, including lack of available gym time at ACS for practices, and the lack of past interest in the basketball team program. The Commission discussed that numbers are trending down at the 5&6 grade level for sports participants (making 5&6 grade co-ed teams for soccer), and basketball numbers are less than past years, and indoor soccer numbers are increasing. Based on the past participant numbers, and the challenge with providing adequate gym time to practice, the Commission recommended offering the PMHS Basketball Clinic (sponsored by PMHS varsity players) for grades 1-4 for four weeks. K. Troendle will contact the recreation program in Barnstead and New Durham and ask if Alton students would be able to play in their Town programs.

Recreation Revolving Fund- The Commission discussed the following expenses:  
Adult softball- \$1,807.66; Summer Camp- \$11,667.77; Craft Fair- \$107.25; 5K Race-\$6,001.16. K. Thomas made a motion to approve the expenses as presented; motion was seconded by W. Lionetta and passed.

P. Wittmann asked about hiring additional summer camp staff to handle discipline as discussed at the August meeting. K. Troendle reported that the summer camp program would be able to support the

cost of the additional staff because the field trips would be held in Alton instead of at off site venues which would save money on transportation and admission costs.

August Director's Report- The Commission reviewed the Director's Report as presented:

- Staff Meetings: Cemetery, Grounds and Maintenance
- Tennis Court surface repairs
- Old Home Week Events
- Soccer Coaches Meeting
- Ordered Soccer uniform shirts
- Soccer League Meeting
- Soccer Game Schedule Draft
- Thank you letters 5K, departments/volunteers/Goody Bag donations
- Prepare Harmony Park Wall bid for supplies/engineering awarded by BOS to Michie Corporation
- Checked references for Michie Corporation
- Prepare Harmony Park Wall bid for installation
- Memos to BOS in regard to ABCC, ESRR and WSRR not recommending bids
- Facility Request forms for ACS: Pickleball and Volleyball and PMHS: Pickleball
- Meeting with TA: 2018 Budgets and Warrant Articles
- 2018 Milfoil Grant paperwork to DES and BOS
- Press Releases to Baysider
- Process Community Center Rentals
- Update on Water Bandstand: In 2014 a Capital Reserve Fund was established for maintaining/repairing the Water Bandstand. \$20,000 was appropriated. Due to weather the project was delayed a few years. The work performed by the contractor to do the roof, trim and north side soffit was completed and paid in July 2017. The CRF balance is \$13,540.

#### ***Other***

Parks and Recreation Commission Bylaws- K. Troendle handed out hard copies of the revised Parks and Recreation Commission Bylaws dated 11/7/16 for PRC members to review in reference to their Commission member responsibilities.

#### ***Adjournment***

K. Thomas made a motion to adjourn the meeting at 8:20pm; motion was seconded by E. Shelton and passed. The next meeting will be Tuesday, October 24, 2017 at 6:30pm at the Pearson Road Community Center.

*Respectfully submitted,*

*Kellie Troendle, Certified Park and Recreation Professional  
Parks and Recreation Director*