

**ALTON WATER WORKS
67 FRANK C. GILMAN HIGHWAY
ALTON, NEW HAMPSHIRE
MINUTES OF SEPTEMBER 28, 2016
REGULAR MEETING
OF THE ALTON WATER WORKS COMMISSIONERS**

PRESENT: Vice Chairman Edward Peterson
Commissioner Courtney Mitchell

It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes were approved.

A. CALL TO ORDER: Motion was made by Commissioner Mitchell to call the meeting to order at 8:11 am. Vice Chairman Peterson seconded the motion.

B. APPROVAL OF AGENDA: Vice Chairman Peterson made a motion to accept the agenda. Commissioner Mitchel seconded the Motion, Vote was taken, and all were in agreement.

C. APPROVAL OF MINUTES: Vice Chairman Peterson made a motion to accept the Minutes of the Regular Meeting of August 24, 2016. Motion was seconded by Commissioner Mitchell. Vote was taken; all were in agreement and the minutes were accepted as read.

D. PUBLIC INPUT: NONE

E. CORRESPONDENCE: Chairman Quindley handed in his resignation. Motion was made by Commissioner Mitchell to accept Chairman Quindley's resignation. Vice Chairman Peterson seconded the motion. Vote was taken and both were in agreement to accept the resignation.

F. CHAIRMAN'S REPORT:

Jones Field pump is running an average of 16.9 hours per day @ 274,564 gallons per day.

A band aid was put on the leak in the lake. If this should happen again, the State of New Hampshire wants the line to be replaced. This issue was discussed.

Moneys must be put aside for Major Improvements.

Grants will be looked into.

Discussion was had to make the quarterly billings, monthly with a "News Letter" informing the customers about water usage etc.

The alarm system for the reservoir has been installed.

Backflow preventers need to be tested before the end of the year. For all seasonal customers, when the meter is installed or the water turned on, test the backflow preventer and when the meter is removed or the water is shut off, again test the backflow preventer. This way they will

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be tested regularly twice a year. The Cross Connection Program at the DES has criteria for which businesses will be a high hazard or low hazard. A survey had been done to determine which are high and which are low hazard. The Backflow kit needs to be recertified and any failures we had will need to be retested.

Mr. Noyes was asked if he would be able to get the backflows tested before the end of the year and he said that he could. Any failures get 30 days to repair or replace the unit, if this is not done the water will be turned off. Commissioner Mitchell would like to raise the price of the backflow testing.

Discussion was had concerning what portion of the customer's water system they are responsible for. As stated in the Rules and Regulations, from the shut to the house is the responsibility of the home owner and they lease the meter. We can do repairs for the homeowner, but they will be billed and a deposit received prior to any work.

Discussion was had concerning the accounts that are unreasonably overdue.

Discussion was had concerning alternating the 2 pumps every other month. The Gallon meter is not working at Jones Field pump and there is a repair needed to the caustic tank.

Advertisement will be placed for a new Commissioner.

There was discussion concerning the water line that should be installed at the Alton Village Centre and the project up on the Wolfeboro Highway.

Vice Chairman Peterson asked Mr. Noyes if he was interested in the Superintendent position. Mr. Noyes said that he was going to class and was going to take the test for Grade 2 Treatment which is what he needs.

Meters will be installed on each of the summer lines.

The blue truck needs brakes and with a work order the highway mechanic will do it. It also has mechanical problems. The frame looks ok but the motor needs work. Discussion was had on replacing it.

A schedule needs to be made for flushing and gate valve inspections.

Chemical levels are good at Jones, residual is .51, .52 when pump is running, and PH is 7.1, 7.2 and is checked every day.

G. OLD BUSINESS: NONE

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H. NEW BUSINESS: NONE

I. ADJOURNMENT: Motion was made by Commissioner Mitchell to adjourn the meeting. Motion was seconded by Vice-Chairman Peterson, vote was taken, and all were in agreement motion passed. Meeting was adjourned at 9:48 am.

Respectively submitted:
Penny Williams - CLERK

DATE SIGNED

EDWARD PETERSON – VICE CHAIRMAN

COURTNEY MITCHELL - COMMISSIONER