

ALTON BOARD OF SELECTMEN
Minutes
October 3, 2022
(Approved - 11-7-2022)

Chairman B. Mitchell convened the meeting at 6:00 PM.

B. Mitchell led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

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Brock Mitchell, Chairman
Paul LaRochelle, Vice-Chairman
Reuben Wentworth, Selectman
Bob Holt, Selectman, Selectman, Excused
Andrew Morse, Selectmen
Ryan Heath, Town Administrator

Agenda Approval

B. Mitchell made a motion to amend the agenda and move Old Business before New Business and R. Wentworth seconded with all in favor of the motion.

R. Wentworth made a motion to approve the agenda as amended and P. LaRochelle seconded with all in favor of the motion.

Announcements

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.
- The Town Clerk/Tax Collector's Office will be closed on Thursday, October 13, 2022 to attend the 97th Annual Town Clerk's Conference.

Public Input I (limited to 3 minutes per person on agenda items only)

R. Shea approached the table. He watched last week's meeting. There had been discussion last year about the desirability of having a complete Town Preliminary Budget for the Selectmen to reference. As far as he knows, that hasn't occurred. He was disappointed that the joint meeting with the Budget Committee and Board of Selectmen did happen. The Budget Committee minutes are not online.

B. Nims approached the table. He wants the Board to know that the plow driver found it easier to turn around on Hazlett Drive.

R. Sandhage approached the table. He has concerns. There are new homes that have gone up on Dan Kelley Drive. The area for plowing has become more difficult. He is concerned where the snow will end up. He hopes the Board considers what the taxpayers have invested in these private roads to bring them up to Town Standard.

Appointments

None

Old Business

1. Winter Road Maintenance - Private Roads

P. LaRochelle stated that he went and checked out Hazlett Drive. The work that we asked to be done was done. Trees were removed. He thinks that the same situation happened on Dan Kelley Drive. It looks like it may need to be maintained. To keep the snow clear. A. Morse stated that he also went down to look at Hazlett Drive. He agrees that it looks like it is easier for the plow driver to turn around. Are we going to charge like we were supposed to in years past. B. Mitchell feels that if this is going to be reversed then the people need to have an understanding of what it is going to cost to have the Town plow it as opposed to what it would cost to have a private person do it. How many other people who live on private roads are going to come to the Board and ask how come the Town doesn't plow their road. R. Wentworth gave the Board a bit of history on plowing private roads and the problems that were happening. He thinks that the Town should reconsider Dan Kelley Drive and Hazlett Drive. S. Kinmond approached the table. He stated that the increments are broken down by the plow drivers per minute. He explained how those roads are plowed. R. Wentworth stated that he would like the Board to reconsider Hazlett Drive and Dan Kelley Drive. P. LaRochelle stated that he agrees with R. Wentworth. B. Mitchell is concerned that it will make people on the other roads will get upset. He thinks it will open up a bigger problem.

R. Wentworth made a motion to re-establish the Winter Maintenance Program on Hazlett Drive and Dan Kelley Drive and P. LaRochelle seconded with all in favor of the motion.

R. Wentworth made a motion that as of July 2023 first Selectmen's meeting, revisit this with the Public Works Director to see if the bills are being paid and if they have not been paid would like to see the Board of Selectmen send letters to those people, that if they are not paid by September 1, Winter Maintenance will not happen the second year and B. Mitchell seconded with all in favor of the motion.

New Business

1. DPW - Winter Maintenance Deicing Materials Purchase

S. Kinmond remained at the table. He highlighted a memo for the purchase of deicing material. He stated that salt has gone up again.

R. Wentworth made a motion to allow the Public Works Director and Town Administrator to enter into agreements for the deicing materials purchase and P. LaRochelle seconded with all in favor of the motion.

2. Budget Presentations

- Code Official/ Building Inspector 4192

J. Dever, Building/ Code Inspector presented the Code Official/ Building Inspector budget. He highlighted changes in his budget.

R. Wentworth made a motion to approve the Code Official/ Building Inspector Budget for 2023 for \$117,450.00 and B. Mitchell seconded with all in favor of the motion.

- Assessing Department 4193

R. Jutton, Assessor, approached the table. He highlighted changes in his budget.

P. LaRochelle made a motion to approve the Assessing Department Budget for 2023 for \$151,644.00 and A. Morse seconded with all in favor of the motion.

- Town Clerk/ Tax Collector 4132

J. Collins, Tax Collector/ Town Clerk, approached the table. She highlighted changes in her budget.

B. Mitchell made a motion to approve the Town Clerk/ Tax Collector Budget for 2023 for \$168,887.00 and A. Morse seconded with all in favor of the motion.

- Elections & Registration 4140

J. Collins, Tax Collector/ Town Clerk, remained at the table. She stated that the Supervisors of the Checklist would like to receive COLA.

R. Wentworth made a motion to approve the Elections & Registration Budget for 2023 for \$17,504.00 and B. Mitchell seconded with all in favor of the motion.

- Legal 4153

R. Heath highlighted changes in the budget.

R. Wentworth made a motion to approve the Legal Budget for 2023 for \$138,968.00 and P. LaRochelle seconded with all in favor of the motion.

- Interest Short Term 4723

R. Heath highlighted changes in the Interest Short Term Budget.

R. Wentworth made a motion to approve the Interest Short Term Budget for 2023 for \$1.00 and P. LaRochelle seconded with all in favor of the motion.

- Budget Committee 4131

R. Heath highlighted changes in the budget.

R. Wentworth made a motion to approve the Budget Committee Budget for 2023 for \$3,201.00 and A. Morse seconded with all in favor of the motion.

- Audio/Visual Meeting Equipment

R. Heath highlighted changes in the budget.

P. LaRochelle made a motion to approve the Audio/Visual Meeting Equipment Budget for 2023 for \$2,000.00 and B. Mitchell seconded with all in favor of the motion.

- Fire Department 4220

J. Beaudoin, Fire Chief, approached the table. He highlighted changes in the budget.

B. Mitchell made a motion to approve the Fire Department Budget for 2023 for \$1,062,296.00 and A. Morse seconded with all in favor of the motion.

- Ambulance Expendable Trust 5-9000

J. Beaudoin remained at the table. He highlighted changes in the budget.

R. Wentworth made a motion to approve the Ambulance Expendable Trust for 2023 for \$138,162.00 and P. LaRochelle seconded with all in favor of the motion.

Selectmen Reports

A. Morse reported that there is a CIP meeting on the 11th.

R. Wentworth had nothing to report.

P. LaRochelle had nothing to report.

B. Mitchell had nothing to report.

Town Administrator Report

R. Heath asked the Board if they would like to have a Work Session in order to complete all of the budgets. He suggested October 12th. It was the consensus of the Board to have a meeting on October 13th.

R. Heath mentioned that the Master Plan is available online now. It is in draft form.

R. Heath wanted to give the Board on the construction. He also suggested to the Board that the Woman's Room needs to be updated and he would like to get started on the project. He would like to use ARPA funds. He explained how he would like to have it done. It would make the one room into 2 ADA compliant rooms.

R. Wentworth made a motion to allow the Town Administrator to do the rehab of the ladies' restroom downstairs. He asked that if it goes over \$30,000.00 that it be brought back to the Board. P. LaRochelle seconded with all in favor of the motion.

Approval of Minutes

September 26, 2022 Public Session

R. Wentworth made a motion to approve the September 26, 2022 Public Session P. LaRochelle seconded with 3 in favor and 1 abstention (BM).

September 26, 2022 Public Session

R. Wentworth made a motion to approve the September 26, 2022 Non-Public Session releasing #2 and P. LaRochelle seconded with 3 in favor and 1 abstention (BM).

Consent Agenda Approval

R. Wentworth made a motion to approve the Consent Agenda for October 3, 2022 as presented and P. LaRochelle seconded with all in favor of the motion.

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

S. French approached the table. She stated that on Saturday she turned onto Old Wolfboro Road and 2 tour busses were in front. They pulled way out over the line. It is unsafe. She asked about the Swap Shop. It is a treasure. She is hoping something can be done to get it open.

Non-Public Session

B. Mitchell moved at 7:30 pm to enter into Nonpublic Session under RSA 91-A: 3, II, L (legal advice). R. Wentworth seconded. Roll call vote:

B. Mitchell - yes	P. LaRochelle - yes	R. Wentworth - yes
R. Holt - Excused	A. Morse - yes	<u>Roll call vote carried unanimously.</u>

At 7:30 pm Chairman Mitchell convened the nonpublic session with the following people present:

- B. Mitchell, Chairman
- P. LaRochelle, Vice-Chairman
- R. Wentworth, Selectmen
- A. Morse, Selectmen
- R. Heath, Town Administrator

B. Mitchell moved at 7:39 pm to exit nonpublic session. P. LaRochelle seconded. Roll call vote:

B. Mitchell - yes	P. LaRochelle - yes	R. Wentworth - yes
R. Holt - Excused	A. Morse - Yes	<u>Roll call vote carried unanimously.</u>

R. Wentworth moved to 'not divulge' the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of this board or render the proposed action of the board ineffective. B. Mitchell seconded. Roll call vote:

B. Mitchell - Yes	P. LaRochelle - yes	R. Wentworth - yes
R. Holt - Excused	A. Morse - Yes	<u>Roll call vote carried unanimously.</u>

Adjournment

A. Morse moved at 7:40 pm to adjourn. R. Wentworth seconded. Motion carried.

Respectfully submitted,

Stacy L. Bailey
Recording Secretary