

Gilman Library Trustees Meeting

Lower Level Meeting Room – Tuesday, October 6, 2020

PRESENT: Annette Slipp, Betty Jane Meulenbroek, Kristine Simone, Holly Brown.
Guest - Sarah Hill

CALL TO ORDER - 5:10pm by President Annette Slipp

SPEAKERS (2)

Josh Monaco, IT Specialist, outlined suggestions for Gilman Library's Technology Upgrades. The package for 6 new desktops, monitors, switches and cables was estimated at \$5,040. Kristine made a motion, seconded by Betty Jane, to accept all upgrades for a maximum outlay of \$5,500. Payment would be made using the balance in the Margaret Kayser fund plus Money Market funds. Passed unanimously. Battery backups and computer stations also need upgrading and will be on next month's agenda.

Robert Butler, of RBF Wealth Advisors, presented his annual report on the Gilman Library's Money Market's fund.

MINUTES

Minutes of the September board meeting were reviewed. Motion to accept made by Kristine. Seconded by Betty Jane Passed.

TREASURER'S REPORT

Balances as of August 31, 2020. (September 2020 statements pending)

General Checking - \$51,088.54

Money Market - \$28,138.77

Nancy Jordan Memorial Fund - \$1,259.13

Other Funds:

Money Market held by RBF/Fidelity \$ 50,228.10 (Account summary ending balance August 31, 2020).

Margaret Kayser Memorial Fund \$1,951.70 (reflected in General Checking balance).

Funds held by Town of Alton, as of 8/7/2020: Capitol Reserve Fund for Library Building Improvements - \$70.44, Eveline L. Palmer Trust Fund for library books - \$2,673.33, Oliver J.M. Gilman for library books - \$8,766.33, Annie A. Wheeler by Agnes Thompson for the library - \$15,732.57

Acquired (General Checking) funds: for August 1, through 22, 2020 - \$143.57

Copies – \$6.10

Fax - \$4.00

Donation/Consc. Jar –\$21.26

Maps - \$0.75

Amazon Credit - \$11.36

Memorial Brick (Chandler) - \$100.00

Motion to accept Treasurer's Report and donated funds made by Annette. Seconded by Betty Jane. Passed.

Old Business

Reopening update - Discussion led to Phase 6 of the Gilman Library's reopening plan. Motion made by Betty Jane to commence the reopening of both wings for browsing and to continue computer use by appointment with 1/2 hour time slots. Children must be accompanied by an adult at all times. The Agnes Thompson Room downstairs may be used by the public if limited to 9 people and advance registration is made. Kristine seconded. Passed.

2021 Budget - Passed by the Selectmen with no changes.

New Business

Alton Parks & Rec exercise program: Kellie would like to use the community room for a remote strength building exercise program. Since Phase 6 of the reopening plan had just been approved, she will be the first to use the community space. Welcome, Kellie!

MEETINGS TO NOTE

Next business meeting - Tuesday, November 3, 2020 5pm

Motion to adjourn at 6:42 by Annette and seconded by Betty Jane

Respectfully submitted,

Betty Jane Meulenbroek

Acting Secretary