

Board of Selectmen
Budget Meeting
Minutes
October 12, 2021
(Approved - November 1, 2021)

Chairman V. MacDonald convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Virgil MacDonald, Chairman
Paul LaRochelle, Vice-Chairman
Brock Mitchell, Selectmen
Bob Holt, Selectmen
Elizabeth Dionne, Town Administrator
Laura Parker, Finance Director
Reuben Wentworth, Excused

Department Budget Presentations

HHW (4326)

HHW Budget: Sarah Silk, Site Coordinator, presented the proposed 2022 budget. S. Silk states that the budget has decreased since last year. Three (3) accounts have gone down in fees. S. Silk states that the money for the roof will be retained. V. MacDonald would like a line item added on the budget that is for the Revolving Fund.

B. Holt made a motion to approve the HHW Budget at \$26,945.00 and B. Mitchell seconded with all in favor of the motion.

Fire Department (4220)

Fire Department Budget: James Beaudoin, Fire Chief, presented the proposed 2022 budget. J. Beaudoin states that there is a 6% increase in the budget. Which includes two (2) full time employees. V. MacDonald brings up the hours that the Captain position was hired for which he thought was for forty (40) hours but are for forty-eight (48) hours and J. Beaudoin states that the Captain position was hired for forty-eight(48), which is four (4) twelve (12) hour shifts a week. This will make it so he is able to cover any positions on a shift if anybody does calls out. V. MacDonald brings up Meetings and Conferences and J. Beaudoin states that the Fire Fighter Convention had been held off due to the pandemic and it should be held this upcoming year.

B. Mitchell made a motion to approve the Fire Department Budget at \$1,058,585.00 and P. LaRochelle seconded with all in favor of the motion.

Ambulance Revolving Fund (5-9000)

Ambulance Revolving Fund: James Beaudoin, Fire Chief, presented the proposed 2022 budget. J. Beaudoin states that there is a 2% increase. There has been some decreases and increases that are effecting the budget.

B. Mitchell made a motion to approve the Ambulance Revolving Fund at \$133,551.00 and B. Holt seconded with all in favor of the motion.

Water Department (4331)

Water Department Budget: Courtney Mitchell, Superintendent, presented the proposed 2022 budget. C. Mitchell states that there is an increase in the budget has to do with a possible full time position and two (2) other line items. C. Mitchell states that the Contracted Services Line has an increase due to working with Tata & Howard Inc. an engineering company to produce a hydraulic model. C. Mitchell states that the next expense is the Pump Maintenance Line which will go towards the cleaning of the Levey Park well. These two (2) projects are list in the operating budget as possibilities but they are also projects that C. Mitchell will be looking into to see if they can be covered by the ARPA Funds. V. MacDonald is wondering if there are any Grants that could go towards the Levey Park Project but C. Mitchell states that at this time there is not. The two (2) projects combined equal about \$25,000.

P. LaRochelle made a motion to approve the Water Department Budget at \$545,022.00 and B. Holt seconded with all in favor of the motion.

Benefits (4155)

Benefits Budget: E. Dionne requests of the Board of Selectmen to post-pone the Benefits Budget as they are still waiting for a company, Board of Selectmen agreed.

Insurance (4196)

Insurance Budget: E. Dionne requests of the Board of Selectmen to post-pone the Insurance Budget as they are still waiting for a company, Board of Selectmen agreed.

Building Department (4192)

Building Department Budget: E. Dionne asks of the Board to re-look at the Building Departments budget. E. Dionne states that there is a change on one line and that the line has been updated.

B. Mitchell made a motion to approve the new Building Departments Budget at \$111,783.00 and seconded by P. LaRochelle with all in favor of the motion.

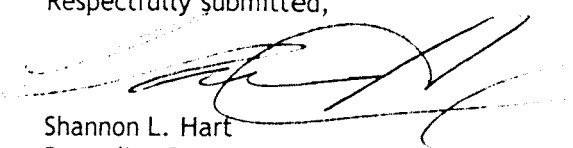
Public Input:

V. MacDonald allows Public Input. K. Roberts is wondering if the Board of Selectmen is going to add personnel to both Grounds & Maintenance and the Highway Department.

Adjournment:

V. MacDonald made a motion to adjourn at 7:10 PM and seconded by B. Mitchell with all in favor of the motion.

Respectfully submitted,


Shannon L. Hart
Recording Secretary