

Board of Selectmen
Budget Meeting
Minutes
October 13, 2021

(Approved November 1, 2021)

Chairman V. MacDonald convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Virgil MacDonald, Chairman
Paul LaRochelle, Vice-Chairman
Brock Mitchell, Selectmen
Bob Holt, Selectmen
Elizabeth Dionne, Town Administrator
Laura Parker, Finance Director
Reuben Wentworth, Excused

V. MacDonald proposes to start with K. Troendle's budgets since at that time she was the only presenter present.

Department Budget Presentations

Cemetery (4195)

Cemetery Budget: Kellie Troendle, Director, presented the proposed 2022 budget. K. Troendle states that there is a 1.75% increase in the budget as presented. K. Troendle states there is a recommendation for a new position which would increase the budget to 17.35%. K. Troendle states that with the Sexton's wage she would like to take the secretary stipend and would like to include that into the Sexton's wage. V. MacDonald states that with him doing the work then he should be getting the stipend. V. MacDonald is wondering if anything has been set up with the High School, like an internship during the summer and at the end of the completed internship there would be a grant to use towards college.

K. Troendle states that with the new full time position the proposed increase would \$19,910.00, which is \$10,798.00 for Cemetery and \$9,112.00 for Grounds & Maintenance. This position would be split between the two departments.

V. MacDonald made a motion to approve the Cemetery Budget at \$81,223.00 and P. LaRochelle seconded with all in favor of the motion.

Grounds & Maintenance Department (4194)

Grounds and Maintenance Department Budget: Kellie Troendle, Director, presented the proposed 2022 budget. K. Troendle states that there is a 1.8% decrease in the as presented budget which does not include the additional position. This is due to not doing the extensive Covid expenses. K. Troendle states that with the new addition the budget would be 1.67% decreased. V. MacDonald states that he would like to add an employer to the Grounds & Maintenance Department. V. MacDonald would like to look at the Min/Max Chart.

V. MacDonald made a motion to approve the Grounds & Maintenance Department Budget at \$265,487.00, to come back with the added laborer, B. Mitchell seconded with all in favor of the motion.

Parks & Recreation Department (4520)

Parks and Recreation Department Budget: Kellie Troendle, Director, presented the proposed 2022 budget. K. Troendle states that the budget is up 1.46%. There are two line items, General Maintenance and New Equipment which are lower. All other Line Items except for Wages are level funded.

B. Mitchell made a motion to approve the Parks and Recreation Departments Budget at \$125,887.00 and B. Holt seconded with all in favor of the motion.

Highway Department (4312)

Highway Department Budget: Scott Kinmond, Public Works Director, presented the proposed 2022 budget. Budget was tabled at original presentation of budget and is being brought back in front of the board after they had more time to review the budget. P. LaRochelle states that the budget has a 11.7% increase. S. Kinmond states that the \$80,000 that was taken from the budget the year before is now back in the budget for this year. V. MacDonald and S. Kinmond both agree that certain items are aging out and need to be replaced. S. Kinmond does state that they are able to go to a default budget but that would not include the leases. S. Kinmond states that the leases of the equipment will be cheaper in the long run than trying to maintain the maintenance of the equipment.

P. LaRochelle made a motion to approve the Highway Department Budget at \$1,402,650.00 and B. Mitchell seconded with all in favor of the motion.

Budget Committee (4131)

Budget Committee Budget: Reuben Parker, Chair, presented the proposed 2022 budget. R. Parker states that the only change towards the budget is that they will be using Otter which is a transcribing program.

B. Holt made a motion to approve the Budget Committee Budget at \$1,846.00 and B. Mitchell seconded with all in favor of motion.

Library Department (4550)

Library Department Budget: Holly Brown, Librarian, presented the proposed 2022 budget. V. MacDonald is wondering if they are using any of the interest from the Agnes Thompson Trust Fund. H. Brown states they do use the accrued interest to help offset some of the budget.

B. Mitchell made a motion to approve the Library Departments Budget at \$146,671.00 and P. LaRochelle seconded with all in favor of motion.

V. MacDonald moved at 6:47pm to enter into Nonpublic Session under RSA 91-A: 3, II,c (reputational).
R. Holt seconded. Roll call vote: V. MacDonald - yes P. LaRochelle - yes
R. Holt - yes B. Mitchell - yes Roll call vote carried unanimously.

V. MacDonald moved at 7:27pm to exit nonpublic session. R. Holt seconded. Roll call vote:
V. MacDonald - yes P. LaRochelle - yes R. Holt - yes
B. Mitchell - yes Roll call vote carried unanimously

V. MacDonald moved to 'not divulge' the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective. P. LaRochelle seconded. Roll call vote:
V. MacDonald - yes P. LaRochelle - yes R. Holt - yes

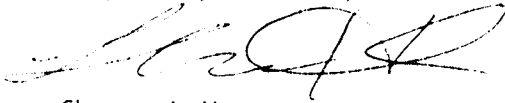
B. Mitchell - yes

Roll call vote carried unanimously

Adjournment:

P. LaRochelle moved at 7:28pm to adjourn. V. MacDonald seconded. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'SHL', written over a horizontal line.

Shannon L. Hart
Recording Secretary