

ALTON BOARD OF SELECTMEN
Minutes
October 17, 2022
(Approved - 11-7-2022)

Chairman B. Mitchell convened the meeting at 6:00 PM.

B. Mitchell led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

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Brock Mitchell, Chairman
Paul LaRochelle, Vice-Chairman
Reuben Wentworth, Selectman
Bob Holt, Selectman, Selectman, Excused
Andrew Morse, Selectmen
Ryan Heath, Town Administrator

Agenda Approval

B. Mitchell would like to add Brickyard Cove/ Hopewell Road under #2 Old Business and P. LaRochelle seconded with all in favor of the motion.

Announcements

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

Public Input I (limited to 3 minutes per person on agenda items only)

None

Appointments

None

New Business

1. Police Department - Highway Safety Grant Contract

Todd MacDougall, Police Chief, approached the table. He stated that we have been participating in the Highway Safety grants for approximately 15 years. The enforcement patrols were approved this year with a total budget of \$10,200.00. We have applied for in car printers. It is part of the State Police J1 Program. It has been implemented for several years. It is 100% covered so that \$2622.00 for all the hardware and equipment will be reimbursed to the Town. We are on the hook for a 25% soft match which would normally be the installation, but we are going to use a credit with Patrol PC. They also applied for and were granted two pole mounted speed signs. They can go right on a telephone pole. The total cost for the two pole speed signs is \$8,494.00. We will be reimbursed \$6,370.50. The hard match will be \$2,123.50. We were also approved for an additional piece of equipment which is a traffic data collection system. This will be more for and inconspicuous monitoring and tracking and data collection. That will be a 75% reimbursement and the total cost will be \$1,540.00 with a reimbursement of \$1,155.00. The hard match would be \$385.00. He is recommending that the Board accept the contract and allow the Town Administrator to sign off.

R. Wentworth made a motion to allow the Town Administrator and the Police Chief to enter an agreement with New Hampshire Office of Highway Safety Grant Contract and P. LaRochelle seconded with all in favor of the motion.

2. NHEC Energy Reduction Project

R. Heath, Town Administrator presented a report for Energy Reduction and Infrastructure Improvement Project. He stated that the Public Works Director had conversations with New Hampshire Electric Coop and Energy Management Consultants. They did an energy reduction infrastructure improvement project assessment. This project replaces outdated non-energy efficient fixtures throughout the building so that the Town can be more energy efficient. He stated that there is a total of all the buildings of \$41,367.00. This program has an incentive of 51%. They would pay \$26,083.50. The Town would pay \$26,083.50. It would take approximately 3 years to pay it off.

R. Wentworth made a motion to enter an agreement with EMC/ New Hampshire Electric Coop for the lighting upgrades as listed on the 9/29/2022, Community Center Parking, Mt. Major Bath House, Museum, Senior Center, Town Hall for a total project cost of \$41,367.00 the New Hampshire Electric incentive of \$20,683.50 and the Town of Alton's being \$20,683.50 and enter into an

agreement of 0% and allow the Town Administrator to sign on behalf of the Board of Selectmen and P. LaRochelle seconded with all in favor of the motion.

3. Budget Presentations
* Household Hazardous Waste (4326)

P. LaRochelle made a motion to approve the budget for Household Hazardous Waste in the amount of \$27,568.00 and R. Wentworth seconded with all in favor of the motion.

* Planning (4191)

P. LaRochelle made a motion to approve the budget for the Planning Department in the amount of \$132,619.00 and A. Morse seconded with all in favor of the motion.

* Police Department (4210)

B. Mitchell made a motion to approve the budget for the Police Department in the amount of \$1,361,046.00 and R. Wentworth seconded with all in favor of the motion.

B. Mitchell rescinded his motion and R. Wentworth rescinded his second. The amount was not the updated amount.

B. Mitchell made a motion to approve the budget for the Police Department in the amount of \$1,375,204.00 and R. Wentworth seconded with all in favor of the motion.

* Recycling Revolving Fund

R. Wentworth made a motion to approve the budget for the Recycling Revolving Fund in the amount of \$147,348.00 and B. Mitchell seconded with all in favor of the motion.

* Insurance (4196)

R. Wentworth made a motion to approve the budget for Insurance in the amount of \$295,014.00 and P. LaRochelle seconded with all in favor of the motion.

R. Wentworth made a motion to move the Town of Alton Operating Budget 2023 forward to the Budget Committee and P. LaRochelle seconded. R. Wentworth asked the Town Administrator if he wanted a bottom line number. R. Heath stated that he did.

R. Wentworth rescinded his motion and P. LaRochelle rescinded his second.

R. Wentworth made a motion to forward to the Budget Committee the 2023 Selectmen Proposed Budget of \$9,252,980.00 representing a 6 ½ % increase along with the Water Department \$538,475.00 an increase of 3 ½% and P. LaRochelle seconded with all in favor of the motion.

Old Business

1. Police Department - Livescan Services Fee

T. MacDougall approached the table. He stated that the line increase in his budget for Contracted Services for the Livescan because the support that was included with purchase has expired. There is an annual bill of close to \$3,000.00. He proposes to levy a charge for use but not to Town Residents, Businesses, or School Employees. The recommendation is for \$30.00.

R. Wentworth made a motion to allow the Police Department to charge for the use of the Livescan of \$30.00 for Non-residents and not apply to Alton residents, businesses, or schools and B. Mitchell seconded with all in favor of the motion.

2. Laura Lane and Brickyard Cove/ Hopewell Road Acceptance

R. Wentworth made a motion to allow the Town Administrator to advertise for a Road Acceptance Public Hearing for Laura Lane and Brickyard/ Hopewell Road and B. Mitchell seconded with all in favor of the motion.

Selectmen Reports

A. Morse stated that the CIP finished up and are presenting on Thursday.

R. Wentworth stated the Budget Committee and Conservation did not meet. He asked about Route 11 West, the Scenic view. The No Parking signs have been pulled up. He would like a "Slow Down Congested Area" because of all the parking. T.

MacDougall stated that the cones have been stolen and when they acquire their portable printers, they will be able to do tickets easier.

P. LaRochelle stated that the Master Plan Committee will be meeting on Tuesday to present the Master Plan to the Planning Board.

B. Mitchell had nothing to report.

Town Administrator Report

R. Heath stated that he had a resident call and request that he convey some feelings and thanks. Pamela Falzone, called stating that she came home to find her husband deceased. She stated that the Police Officers that responded, Richard Davis and Danielle Morin, consoled her, help her and help with arrangements. She felt lucky that we have officers like that in this Town. She is impressed and thankful for the officers.

R. Heath stated that he has a Conservation Easement for property off of Jesus Valley Road. They were waiting for the deed to be done. He has already sent it to legal counsel and they feel very comfortable about it. They want it signed by the end of the month. He can send an electronic copy to the Board.

R. Wentworth made a motion to have the Conservation Easement Deed from Richard West at the end of Jesus Valley Road on the 260.1 acres to be emailed to each Selectmen and the Selectmen have until October 28th to get back to the Town Administrator with a yay or nay and if they approve this have the Town Administrator sign on behalf of the Board of Selectmen and P. LaRochelle seconded with all in favor of the motion.

R. Heath would like to give the Board a heads up that the Warrant will be coming up and will need to have the Board members come in to sign it.

Approval of Minutes

None

Consent Agenda Approval

None

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

L. Carr approached the table. He asked for the numbers for the budget. He also asked what the numbers were for COLA and Merit. He made comments about the parking situation with Mount Major.

Non-Public Session

None

Adjournment

R. Wentworth moved at 7:30 pm to adjourn. B. Mitchell seconded. **Motion carried.**

Respectfully submitted,

Stacy L. Bailey
Recording Secretary