

**ALTON BOARD OF SELECTMEN**  
**Meeting Minutes**  
**October 18, 2010**  
**Public Session I**  
**ALTON TOWN HALL**

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At 6:00pm, the Chairman convened the meeting of the Board and led those assembled in the Pledge of Allegiance to the Flag and a Moment of Silence. Those present included the following members of the

Board and staff:

Chairman David Hussey  
Vice-Chair, Patricia Fuller  
Selectman, Stephan McMahan  
Selectman, Peter Bolster  
Selectman, Loring Carr  
Town Administrator, Russell Bailey

**Approval of Agenda**

R. Bailey amended the agenda to add Item 8 to New Business with reference to accepting Grant funds and advised that there will be no Department Head Report. P. Fuller moved to accept the agenda as amended, the motion was seconded and passed.

**Public Hearing**

D. Hussey stated this was for a road acceptance of Timber Ridge. Jack Zimplinski, a representative of the Timber Ridge Road Subdivision was in attendance who gave an overview of the project status, the build out is over 50% and located off Woodlands Road. He requested that this becomes a Town Road, there are approximately 30 lots on the property. The roadwork was inspected in accordance with Town specs. and inspected. Following this review the Chairman opened the meeting to the public. There was no public input. P. Bolster motioned to accept the road, seconded by P. Fuller conditional that the deeds would be sent to the Town, the motion passed with one abstention, (SM)

**Announcements** – the Chairman announced the Halloween Schedule for the Town and that the Elections would take place November 2<sup>nd</sup>, polls will be opened at the HS 7AM - & PM. P. Bolster announced the Red Cross blood drive would take place November 1<sup>st</sup> at Alton Central School 3:45 – 7:45PM

**Appointments** - Alton Youth League, delayed until after the Board of Health.

### **Board of Health**

D. Hussey motioned to recess as Board of Selectmen to convene as Board of Health, seconded by P. Fuller and passed with all in favor. Present: Thomas Varney, P.E., John Dever, III, Code Official and James Heighton of Sterling Consulting.

R. Bailey advised the Board members had each received a copy of the documentation, this is in regards to the Kennedy Property @ 199 E. Side Drive. J. Dever noted he did not have all this information until late Friday. J. Dever and the Board reviewed the design as submitted. He explained this proposal is for the septic tank for the Kennedy house. And the pump chamber will be in the lot where they wanted to put the leach field from the beginning, located next to the Kennedy property. Waivers are needed for tank to surface water, 33' from the lake's edge, a waiver to the owner's well and a waiver to the Town seasonal water line. This is a conventional system, the property is on Rte 28A. J. Dever stated the system as detailed on page 2 of the documents, and comes under the Shoreland Protection. The leach bed does not require a waiver, it is over 100' from the edge of the shore. The Board discussed the provision as to whether the new technology system is required whenever a waiver request comes before them and if they would be more strict than the State, these provisions are in place. R. Bailey advised J. Dever has been working on the language. J. Dever advised that minutes of the July 23<sup>rd</sup> 2010 Workshop state that any applicant who requires a setback waiver based on shoreland would have to be installed with the innovative technology. The Board reviewed J. Dever's recommendations. L. Carr noted the Board would need easements. J. Heighton advised this could be costly. L. Carr noted he would like to hear what the Holts have to say. P. Bolster motioned to approve the waivers subject to 4 different conditions, i.e, existing tank and pump removed, Town be provided with an appropriate easement document from the Holts and subject to DOT excavation permit, and subject to DES approval, P. Fuller seconded. The Board voted 2-2-1 and the vote was tied and the motion failed. For the record P. Fuller noted that an unanimous vote was taken when she was out of State and she has not been in favor of this all the way along. P. Bolster noted there is still some misunderstanding. D. Hussey advised that J. Dever would get back to Sterling consultants, J. Heighton to clarify what the Board is looking for

It was agreed the Board would have to review this issue further This is to protect the Lake and property from sewage and in this case, two small pieces of property.

P. Fuller motioned to adjourn as Board of Health and to reconvene as Board of Selectmen the motion was seconded and passed.

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Alton Youth League – Appointment with Mr. Rodney Stockman – R. Stockman explained he was the residing president of the Alton Youth league. He and the Board discussed improvements at Jones Field including the installation of a new infield, fencing, vandalism at the snack shack, security cameras as well as other issues. L. Carr motioned to approve the infield project, the motion was seconded and passed with all in favor.

**Selectmen's Committee Reports –**

P. Bolster reported on a successful open house at the B & M R.R. Park, and persons in attendance offered help concerning renovations to the caboose, he noted NH Elec. Co-op has moved the utility poles and trees have been removed and soon D. Hussey and crew will work on the path.

S. McMahon noted the School Board will be meeting this week.

P. Fuller – P. Fuller noted she had attended the LRPC meeting. Also that BCEDC had met and will need a new director and they want to meet her and R. Bailey to review plans on their search for a new director. Next week she will be attending Budget Meetings.

D. Hussey noted he will be attending the next Planning Board meeting.

Town Administrator – R. Bailey stated the Fire Department is ready to go out to bid. R. Carr moved to go out to bid for the roof, carpet and front apron at the Central Station., the motion was seconded and passed with all in favor. R. Bailey continued that he has spoken to Marty Cornelisson who has volunteered to finish the roof at the Loon Cove Station as long as there is no conflict of interest with the bid given to a prior roofer. R. Carr motioned to have Marty Cornelisson complete the roofing, seconded by D. Hussey and passed with all in favor. R. Bailey discussed the Thursday evening opening schedule but right now it averages 3-4 persons coming in and if the Board wants to make any changes. Most activity comes to the Town Clerk's office. It was agreed to keep the Thursday Night opening as scheduled until the end of the year. R. Bailey advised work on Ariana Drive has been completed and he expects that the two people who live out there will put out a request for Town road acceptance. Problems may arise in obtaining a deed for the road, he will bring this to the town Attorney. R. Bailey continued he had received an e-mail from the Alton Business Association requesting approval to install wiring and circuits at Ginny Park. P. Bolster motioned to authorize the ABA to provide upgrades for electrical work at the Park, the motion was seconded and passed with all in favor.

### **Public Input I**

None

### **Vote to Approve Selectmen's Minutes**

September 7<sup>th</sup>, 2010 - P. Fuller motioned to approve the Non-Public Session and Public Session II Minutes, seconded by S. McMahan and passed with all in favor.

September 13<sup>th</sup>, 2010 – P. Fuller motioned to approve the Non-Public Session, seconded by P. Bolster, L Carr and passed with all in favor.

September 15<sup>th</sup>, 2010 – P. Fuller motioned to approve the Public Workshops I & II and As written, seconded by P. Bolster and passed with all in favor.

September 20, 2010 – L. Carr motioned to accept the minutes of September 20<sup>th</sup> as presented Public Session I & II and (sealed) Non-Public Session, seconded by S.

McMahan and passed 4-1. abstained (1) (P. Fuller)

September 27, 2010 - P. Fuller noted she was present. L. Carr motioned to accept the minutes as corrected, D. Hussey seconded and the motion passed with all in favor.

September 29, 2010 – P. Fuller motioned to approve the minutes, seconded by D. Hussey and passed with all in favor.

September 30, 2010 – P. Fuller motioned to approve the minutes as written, seconded by L. Carr and passed with all in favor.

October 5, 2010 – It was noted that P. Fuller's name should be removed from the signature page. P. Bolster motioned to approve the Workshop Session I & II and Sealed Non-Public Session minutes, seconded by D. Hussey and passed with 1 abstention (PF)

### **Old Business**

1. Bid-Transfer Station – R. Bailey noted this bid was for Brush Chipping. Bids go out every 3 years. The low bidder was Thomas Hawkins, LLC \$3500 and will start in 2011. P. Fuller moved to award the bid to Thomas Hawkins for \$3500 starting in 2011, a 3-year bid, seconded by L. Carr and passed with all in favor.
2. Places Mill Bridge - R. Bailey advised the stone facing is about \$6000 as recommended, the State will reimburse 80% of the costs for both the stone facing and guardrails. P. Fuller motioned to approve the recommendations, as shown and discussed, seconded by P. Bolster and passed with all in favor.

**New Business**

1. Donation – Historical Society - R. Bailey recommended that the Old Safe in the Town Hall basement is opened and an alarm panel switch board has been found, the Historical has asked if they could have the old safe and alarm switch be donated to the Historical Society. P. Bolster asked about an old map cabinet being donated. R. Bailey will check. L. Carr motioned to donate the articles to the Historical Society, the motion was seconded and passed with all in favor.
2. Road Request – Echo Point – R. Bailey advised Police, Fire and Highway had submitted their review and recommended a wider intersection. R. Bailey noted work would have to be co-ordinated with the State for making a change, tree cutting would have to be coordinated also with abutting property owners. R. Bailey recommended having K. Roberts co-ordinate with NH DOT. S. McMahon approved the change tentatively with conditions that Ken Roberts work with the State and before any work is done that costs be presented back to the Board for final approval, the motion was seconded and passed 4-1.  
(LC)
3. Tax Map update – Cartographic Contract. P. Fuller motioned to have the Town Administrator sign the contract, seconded by D. Hussey and passed with all in favor.
4. Rte. 140 - @ Museum – Utility Poles – R. Bailey noted the co-op would remove two poles at the intersection, he noted the Town has a street light in the area. He added that a need exists for sidewalk improvement. Following this discussion, L Carr motioned that R. Bailey and Ken Roberts, the Highway Agent work with the DOT and the NH Co-op about improving the conditions as discussed, and come back to the Board with recommendations, the motion was seconded and passed with all in favor.
5. Emergency Management - Bill Insert – R. Bailey asked for approval to have an insert included with the November Tax Bills which would be a survey of residents who would have any special needs during an emergency. A confidential list would be created. P. Fuller motioned to grant approval of this request, seconded by D. Hussey, for discussion. R. Carr stated he did not want residents to expect a response team to come to the door. R. Bailey stated he could change the wording to address liability issues and add language such as “making every attempt to contact you” and it will be published. The motion passed with all in favor.

6. NH Electric Co-Op Petition and License for buried cable – R. Bailey noted this has been reviewed and signed off by the Highway Agent. P. Fuller motioned to approve the request by the NH Electric Co-Op, and Fairpoint, License #3325, seconded by L. Carr and passed with all in favor.

7. Fire Department Request – Boot Drive - R. Bailey noted this was a request for approval to conduct a Boot Drive on Main Street, November 26, 2010. P. Fuller motioned to grant permission for the Boot Drive as requested by the Alton Fireman's Association on November 26, 2010 from 8am – 1:00pm, seconded by P. Bolster. S. McMahon suggested a ticket system in the event drivers pass through the boot drive more than once, and who have already made their donation.

8. Hazard Mitigation Grant – Alton Shores Project – R. Bailey explained this is for the final funds recently received. This reimbursement is for \$63, 015 to cover the cost of the culvert. This project had an over-run and that cost will be looked at later, there is a possibility that additional funding may be received. L. Carr moved to accept a check from the State of NH in the amount of \$63,015, seconded by P. Fuller and passed with all in favor.

## **Public Input II**

None

**Non-Public Session** – D. Hussey motioned to enter into Non-Public Session pursuant to RSA91-A;3,II (a) (c) and (e), the motion was seconded and the Chairman then polled the members who each voted in the affirmative and the motion passed with all in favor.

Respectfully submitted,  
Patricia A. Rockwood, Secretary

Minutes Approved: November 15, 2010

