

**ALTON BOARD OF SELECTMEN**  
**Minutes**  
**October 18, 2021**  
*(Approved - November 1, 2021)*

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Chairman V. MacDonald convened the meeting at 6:00 PM.

V. MacDonald led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Virgil MacDonald, Chairman  
Paul LaRochelle, Vice Chairman  
Reuben Wentworth, Selectman  
Bob Holt, Selectman  
Brock Mitchell, Selectman  
Elizabeth Dionne, Town Administrator

**Agenda Approval**

R. Wentworth stated that he would like to add Loon Cove Detour under Old Business. L. Dionne stated that the first thing under New Business has been moved to the Consent Agenda. R. Wentworth made a motion to approve the agenda as amended and B. Holt seconded with all in favor of the motion.

**Announcements**

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

**Public Input | (limited to 3 minutes per person on agenda items only)**

None

**Appointments**

None

**New Business**

1. Water Department Revenues

C. Mitchell, Water Superintendent approached the table. She stated that as of today they have collected 91.578% of their budget. Which is \$435,018.51. They just billed for Quarter 3. Their remaining Operating Budget as of today is 26.19% or \$124,416.06. R. Wentworth asked if the Past Due Accounts should be in Non-Public Session. He did have one question on that. B. Holt had one question on past due accounts. He asked if this is all of the Past Due Accounts. C. Mitchell stated that these are the large revolving ones that have gone past 90 days. R. Wentworth asked about the last account on the list. He asked if someone went to the Water Department and asked for the Past Due Accounts would the names need to be released under a Right to Know Request. C. Mitchell stated that they always have. R. Wentworth stated that he believes the last account on the list is held by a Foreclosure Bank now. He feels that a lien should be put on the property in the amount that is owed. V. MacDonald stated that he thought there was a lien put on that account when they were Water Commissioners. R. Wentworth states that it needs to be done if it has not already been done. He would like the Water Superintendent and Town Administrator to work on this tomorrow.

Old Business

1. Solid Waste Department - Brush Chipping Bid Award

S. Simonds, Solid Waste Superintendent, approached the table. He stated that this was sent out to bid and the same company bid on it as before. One company called. They did not put a bid in on it. Tom Huckins is the only one who bid on it. This is per year for the next three years starting this year. He has done it for the last 10 or 12 years.

B. Mitchell made a motion to accept the three-year contract at \$10,000.00 a year for Huckins Grinding and P. LaRochelle seconded with all in favor of the motion.

S. Simonds stated that he had an employee call him before the meeting tonight and gave his notice. He will be done at the end of the month. He will get it advertised.

2. Fire Department - Central Station Bay Floor

J. Beaudoin, Fire Chief, approached the table. He stated that what is there for the floor is not very strong. This plan involves the Fire Department and the Highway Department getting together and renting equipment and getting the job done. It will be an in-house repair. The only bid that was received was in the \$40,000.00 range.

R. Wentworth made a motion to allow the Public Works Director and the Fire Chief to go ahead with the Central Station Bay floors not to exceed \$10,000.00 and B. Holt seconded with all in favor of the motion.

3. 2022 Election Locations

R. Lane-Douglas, Moderator, approached the table. L. Dionne stated that this is in regards to the site walk that the Board had asked for. It was held a week and a half ago. B. Holt was the Selectmen's Rep. He stated that we cannot make that school work. It is flat and level but you cannot get in and out of it easy. There is a lack of parking. The only other place in Town available would be Prospect Mountain. That has some issues as well. He stated that they are going to address that Warrant Article. The timeframe needed for the schools were discussed. V. MacDonald stated that they could put it in the Senior Center if they had too. R. Lane-Douglas stated that she seems to recall in a conference that if the Town does not have a facility to hold an election, an adjoining Town could hold it in one of their facilities. She doesn't think it is favorable. L. Dionne stated that the Warrant Article reads that all Town type meetings must be held in a Town facility except in the case of an emergency. This qualifies for an emergency. V. MacDonald doesn't understand how this qualifies for an emergency when you have four months to figure it out. R. Wentworth stated that one place to have it that would probably work is the Highway Department bays. B. Holt stated that the issue is that we have to determine if there is an emergency or not.

R. Wentworth made a motion to table this until December.

B. Holt read the Warrant Article out loud. P. LaRochelle agrees with the Town Attorney and his thoughts on the circumstance being an emergency.

The motion on the table was called and B. Holt seconded with 2 affirmative and 3 nays (BM, PL, VM). The motion failed.

P. LaRochelle made a motion to go ahead with the suggestion and consider it an emergency and have it at St. Katharine Drexel and B. Mitchell seconded with 3 affirmative and 2 nays (VM, RW).

4. Loon Cove Detour

R. Wentworth stated that the reason he is bringing this up is because the sign is 60-70 feet before the entrance to the detour. When you are coming up Route 11 at night your headlights are heading off to the right where the sign is. When you go passed the sign your headlights are going over it. It is poorly lit. It should be better illuminated or increase the lettering size.

**Selectmen Reports**

B. Holt had nothing to report.

R. Wentworth stated that at the end of the month he will be meeting with the Route 11 Corridor group up in Gilford.

B. Mitchell had nothing to report.

P. LaRochelle had nothing to report.

V. MacDonald had nothing to report.

**Town Administrator Report**

L. Dionne stated that she had one item. She would like the Board to set the date for the Deliberative Session.

V. MacDonald made a motion to set the date of February 8, 2022 at 6:00 pm with a snow date of February 9, 2022 for the Deliberative Session and P. LaRochelle seconded with all in favor of the motion.

**Approval of Minutes**

**September 22, 2021 - Public Session**

V. MacDonald made a motion to approve the minutes of September 22, 2021 Public Session and B. Mitchell seconded with all in favor of the motion.

**September 27, 2021 - Public Session**

P. LaRochelle made a motion to approve the minutes of September 27, 2021 Public Session and B. Holt seconded with all in favor of the motion.

**September 29, 2021 - Public Session**

V. MacDonald made a motion to approve the minutes of September 29, 2021 Public Session and P. LaRochelle seconded with 4 affirmatives and 1 abstention (BM).

**September 29, 2021 - Non-Public Session**

V. MacDonald made a motion to approve the minutes of September 29, 2021 Non-Public Session, releasing none and R. Wentworth seconded with all in favor of the motion.

**October 4, 2021 - Public Session**

R. Wentworth made a motion to approve the minutes of October 4, 2021 Public Session and B. Holt seconded with all in favor of the motion.

**October 4, 2021 - Non-Public Session**

V. MacDonald made a motion to approve the minutes of October 4, 2021 Non-Public Session, releasing all and B. Holt seconded with all in favor of the motion.

**October 6, 2021 - Public Session**

R. Wentworth made a motion to approve the minutes of October 6, 2021 Public Session and B. Holt seconded with all in favor of the motion.

October 6, 2021 - Non-Public Session

R. Wentworth made a motion to approve the minutes of October 6, 2021 Non-Public Session, releasing none all and B. Mitchell seconded with all in favor of the motion.

**Consent Agenda Approval**

R. Wentworth made a motion to approve the consent agenda as presented and P. LaRochelle seconded with all in favor of the motion.

1. **Fire Department**

Firefighter/EMT to Advance EMT, Nicholas Carey, \$15.36 to \$16.86, effective 10/12/2021  
Firefighter/EMT to Lieutenant EMT, Kyle Latino, \$18.25 to \$19.87, effective 10/10/2021  
Firefighter/EMT to Lieutenant EMT, Michael Okoniewski, \$18.41 to \$20.03, effective 10/10/2021

2. **NH Humane Society**

2022 New Hampshire Humane Society Municipal Agreement, \$1,000.00, effective 1/1/2022

3. **Building Department**

Secretary, Probation Completion - Melinda Ferreira, \$19.07 per hour to \$19.32 per hour effective 6/11/2021

4. **Assessing Department**

**Timber Tax**

Kemper Land Holdings; Map 19 Lots 31 & 32; Drew Hill Road; \$749.48

5. **Police Department**

NH Office of Highway Safety Grant Contract, Approval

**Discretionary Action on Requests for Appointments** (No discussion, majority vote required to allow/not allow appointment)

- **Alton Rotary Club Request - Pearson Road Community Center Storage**

B. Mitchell made a motion to approve the appointment and P. LaRochelle seconded with all in favor of the motion.

**Public Input II (limited to 5 minutes per person on any Governmental/Town Business)**

None

**Non-Public Session**

V. MacDonald moved at 7:20pm to enter into Nonpublic Session under RSA 91-A:3,II,c (reputational). R. Holt seconded. Roll call vote: V. MacDonald - yes P. LaRochelle - yes  
R. Holt - yes B. Mitchell - yes R. Wentworth - yes  
Roll call vote carried unanimously.

**Adjournment**

V. MacDonald moved at 8:29pm to exit nonpublic session. R. Wentworth seconded. Roll call vote:  
V. MacDonald - yes P. LaRochelle - yes R. Holt - yes  
B. Mitchell - yes R. Wentworth - yes Roll call vote carried unanimously

V. MacDonald moved to 'not divulge' the minutes because divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective. P. LaRochelle seconded. Roll call vote:

V. MacDonald - yes

P. LaRochelle - yes

R. Holt - yes

B. Mitchell - yes

R. Wentworth - yes

Roll call vote carried unanimously

R. Wentworth moved at 8:30pm to adjourn. B. Mitchell seconded. Motion carried.

Respectfully Submitted,

  
Stacy L. Bailey  
Secretary