

Gilman Library Trustees Meeting

Lower Level Meeting Room – Tuesday, November 3, 2020

PRESENT: Annette Slipp, Betty Jane Meulenbroek, Kristine Simone, Karen Petelle, Holly Brown and guest Sarah Hill

CALL TO ORDER: 5:05 PM by President Annette Slipp

SPEAKER

Josh Monaco, IT specialist, updated on the status of the 6 new desktops, monitors, switches, and cables. Everything is in and ready to be set up and the cost will come in lower than the estimate.

MINUTES

Minutes of the October meeting were reviewed. Motion to accept made by Annette. Seconded by Kristine. Passed.

TREASURER'S REPORT

Balances as of September 30, 2020. (October statements pending)

General Checking - \$49,724.60

Money Market (Profile Fund 1) - \$28,141.08

Nancy Jordan Memorial Fund - \$1,259.20

Other Funds: Money Market held by RBF/Fidelity \$62,699.63 (Account summary ending balance September 30, 2020). Margaret Kayser Memorial Fund \$1,061.82 (reflected in general checking balance). Capital Reserve Fund (held by town) for building improvements \$70.44, Eveline L. Palmer Trust Fund for library books \$2,673.33, Oliver J. M. Gilman for library books \$8,766.33, and Annie A. Wheeler by Agnus Thompson \$15,732.24.

Acquired (General Checking) funds: August 23, 2020 through October 24, 2020 - \$2,304.46

Copies – \$26.35

Fax - \$5.00

Donation/Consc. Jar –\$49.70

Town of Alton - \$2,123.41

General Donation (Peabody) - \$100.00

Motion to accept Treasurer's Report made by Karen. Seconded by Annette. Passed.

Old Business

Motion made by Annette to keep it to 10 people in at a time and by appointments. The front doors will now be unlocked so if there are no appointments people may come in. There will be a sign in/out sheet for those. Seconded by Kristine. Passed.

New Business

Motion made by Kristine to hire Mackenzie Landscaping, funds will come from the money market account in the amount of \$450. Seconded by Annette. Passed.

Motion made by Betty Jane to enter a tree in the Festival of Trees with a budget of \$200 to be taken out of donated funds. Seconded by Kristine. Passed.

Motion made by Kristine to have Stroger's fix the blower in the furnace with a cost of \$600 to be taken from the general fund. Seconded by Karen. Passed.

MEETINGS TO NOTE

Next business meeting - Tuesday, December 1, 2020 at 5 pm

Motion to adjourn at 6:30 pm by Annette. Seconded by Karen. Passed.

Respectfully submitted,

Karen Petelle
Secretary
Library Trustees