

ALTON BOARD OF SELECTMEN
Minutes
November 6, 2017
Approved: November 20, 2017

Cydney Johnson convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Cydney Johnson, Chairwoman
Virgil MacDonald, Vice Chairman
Philip V. Wittmann, Selectman
John Markland, Selectman
Reuben Wentworth, Selectman
Elizabeth Dionne, Town Administrator

Agenda Approval

Cydney Johnson made a motion to approve the agenda and Virgil MacDonald seconded with all in favor of the motion.

Announcements

- Town Offices are closed on Friday, November 10th in honor of Veteran's Day.

Appointments

Derek Pappaceno; Alton Youth League

Derek Pappaceno from the Alton Youth League who has been charged with fields and maintenance of the grounds at the field for the league, introduced himself then gave an overview of the proposed work at Jones Field, which includes the following concerns:

- Parking Improvements/Changes; 1-way entry by the Fire Department for safety
- Relocation of Porta Potty's (to the back side of the field); unsightly
- Snack Shack removal and rebuilding
- Moving of Bleachers
- Presentation to Parks and Recreation Commission
- Petition Warrant Article
- Local Business support; donation of time and/or materials
- Comparison to other communities and fields

Virgil MacDonald questioned the parking issues that Derek was referencing. Derek would like to see the parking as a one way enter and exit and to possibly widen the area. There is not enough parking therefore; we would never be able to hold a tournament in Alton and it is not safe. Cydney Johnson noted that Derek has a Petition Article to hand in tonight. Derek is basically looking for the Board's support. The process was explained to Derek and the Petition goes to Mary.

Public Input I (limited to 3 minutes per person on agenda items only)

Bob Bergeron, Trail Master for the Mount Major Snowmobile Club approached the Board to voice his concerns regarding the creation of the recreational trail on the Class VI portion at the end of Alton Mountain Road. He mostly wanted to clarify the position that the club is taking that was spoken about at the Workshop last week, breaking it into three (3) parts.

1. Attempt to create the recreational trail (Class VI); the club is very much in favor
2. Create hiking trail parking routinely called snowmobile parking; the club has no problem
3. Plowing in the Winter; we are not asking for it or are we in favor of developing a parking area or do we want to spend any taxpayers money for this development

Mr. Bergeron reiterated that they are not in support of creating a parking lot.

Marty Cornelissen commented on the discussion with the Alton Youth league. He noted that the land from road to river belongs to Fish and Game and that potentially it might be usable for additional parking.

Public Input I closed.

New Business

Annual Contract Renewal, Groundwater Compliance Services for Closed Landfill

John Kubiczki from Hydro-Geochemical Solutions, LLC approached the Board to discuss the contract renewal for the closed Alton Landfill. Yearly samplings need to be conducted at the site and every five (5) years a permit renewal application needs to be submitted. We are in the fifth year so the new permit application and an annual report need to be submitted to the state this year, which consists of well samplings, surface water samplings and homeowner samplings.

Virgil MacDonald questioned if any new wells will be needed this year. John responded he didn't believe there would be any needed based on findings but is hard to know until results are in from the samplings that were submitted. Currently there are approximately twenty (20) wells. The PFAS sampling is being requested this year by DES; there was only one (1) well that exceeded the allowable which was on the landfill itself, nothing outside of the boundary. Most sites require two (2) years of sampling.

Cydney Johnson made a motion to approve the Hydro-geochemical contract for 2018 authorizing the Town Administrator to sign and Virgil MacDonald seconded with all in favor of the motion.

Welcome to Alton Bay Sign; Marty Cornelissen

Marty Cornelissen addressed the Board regarding the Welcome to Alton Bay sign on the west side of the Bay on Route 11. During a discussion at the Highway Department, he had heard that the Parks and Recreation Department was going to remove the sign due to its condition. His proposal was and is to remove and replace the sign with the assistance of the Highway

Department to a location more visible possibly near the field of wildflowers. The restoration will be done by Marty himself at no expense to the Town. The posts are reusable and could be trimmed with aluminum.

Cydney Johnson noted that the current Board did not vote to have the sign removed. In addition Marty was thanked for his proposal and all of the many projects he has done in the past.

It was the consensus of the Board to allow Marty Cornelissen to proceed with his proposal. Liz Dionne will consult with Kellie and Ken to inform them of the approval.

Pole Petition; Route 11D

Cydney Johnson made a motion to approve the Pole Petition from NH Electric Co-op; Pole #3667 located on Route 11D as presented and Virgil MacDonald seconded with all in favor of the motion.

Police Special Detail Revolving Fund

Police Chief Ryan Heath and Finance Officer Paulette Wentworth were present to answer any questions that the Board might still have regarding the Police Special Detail Revolving Fund.

The current balance as of the date on the memo is \$120,234.33 minus the \$13,646.97 for the FICA, Medicare, and NH Retirement, which is taken out at the end of the year. There is an outstanding balance of \$19,000.09 from unpaid balances.

Reuben Wentworth questioned the NH Retirement 26.38% if this was the normal, Paulette confirmed it is and it went up in July to 29.43% as the Town's contribution. The employee's portion is 11.15%. This percentage is just for the Police. A regular Town employee is 11.38%. Reuben questioned why the difference? This is due to the different groups; Police do not pay FICA so instead of paying FICA is goes into NH Retirement, part-time employees of the Police Department pay into FICA, again there are different classifications for different employees. At the last meeting when this was discussed the Town was looking for the true costs for the cruiser, officer etc. The only true cost we don't have is the fuel for the vehicles. Ryan Heath responded that the administrative fees cover all of the costs; there is a \$16.00 per hour cruiser fee as long as a cruiser is required, this fee goes into the revolving fund. Expenses and repairs of the cruisers comes out of the Police budget not knowing how much of the time has been spent on the detail work opposed to regular patrol time. Reuben suggested that when an officer goes out on a detail they top off the gas then when returning from the detail the officer tops the gas off again so that you get a true expense obtaining a receipt and turning it into the Finance Office. Ryan responded that this would be a difficult task and paying an officer for all the time spent plus the administrative costs it might not be worth it. In addition, DRA would need to be consulted to see if this is even an allowable expense. The cruiser fee is more than covering the costs. Hopefully with a future Warrant Article this extra money from the cruiser fees could be used to offset the taxpayers burden in the operating budget for lease payments for vehicle payments.

Police Grants; DWI Patrols and STEP

Ryan Heath stated that these grant proposals are the same as they have been in the past years. The DWI grant is for extra patrols for reducing drunk drivers on the streets. This is utilized to offset our regular coverage on the bigger, busier weekends putting extra patrols out then be reimbursed by the state through the grant. The other is the STEP grant, which stands for Specialized Traffic Enforcement Programs; this is combined with distracted drivers, speed enforcement, seat belt for youths and safe commute.

Cydney Johnson asked about the STEP grant, as she did not remember the seat belt enforcement from the past. Ryan responded that it is part of the program however, it was not applied for specifically; this is a requirement in order to receive the rest of the funding. In addition, Cydney asked if a teen driver is pulled over for not wearing a seatbelt is an automatic loss of license as a moving violation. Ryan would need to check the youth operator and does not know off the top of his head what the exact fine would be. Cydney is not a proponent of the stipulations stated under the seatbelt enforcement portion of the STEP grant. The Department takes advantage of this to use it as an educational opportunity and are out there to educate the public than citing them; 99% of the time, we are checking the system for repeat offenders. If they are not responding to that education further action would need to be taken. Reuben Wentworth asked if any of the money comes back to Alton for the ticketing or does it just go to the district court in Laconia, nothing unless there are any town ordinance violations. More education less tickets. The benefit is this covers a lot of our coverage for busy weekends using these grant patrols to augment our original patrols force. This is also done through the holiday season through Christmas, New Year's etc. Reuben further questioned while doing these patrols is there a quota of tickets expected by the Federal Government and the State, Ryan's response was "absolutely not, they only want to see field contact". In addition, he inquired about the SRO holding assemblies to educate the youths of the habits of teen drivers; she is also tasked with this. We do not have enough of an issue with this so we would not apply for this separately it is just part of the program. There is a new program that we just began called Drunk Busters with different goggles to show the various types of impairments for both indoors and outdoors. John Markland inquired about the funds for the tickets issued; this helps fund the Police Academy.

Reuben Wentworth made a motion to approve the DWI Patrol and STEP patrols for the Police Department and Phil Wittmann seconded. Cydney Johnson requested amending the motion to approve them separately. The motion and second were withdrawn.

Reuben Wentworth made a motion to approve the DWI Patrol grant and Virgil MacDonald seconded with all in favor of the motion.

Reuben Wentworth made a motion to approve the STEP Patrol grant and Phil Wittmann seconded. The vote was 3 approve, 2 opposed, Cydney Johnson and John Markland.

Old Business

Police Boat Update

Ryan Heath provided a proposal to the Board members. We originally got permission to cut into the hull of the boat. Unfortunately Andrews was not able to get to it therefore no exploratory was done. In the meantime, Eastern Boats previously did a lot of work to the current boat and are the manufacturers for the fireboat. Eastern's provided two (2) options:

1. Provide a really good quote for a new replacement boat; best obtained to date.
2. Refurbish the current boat

Cydney Johnson questioned the size of the boat with a potential for issues with the operation such as needing more than one (1) person to operate. Ryan stated the bigger issue is the huge enclosed cap. The current boat is 20' and this is a 24' boat. The price has been cut as much as he could get it cut; it is still expensive. Nothing seems to be really economical and it would be a gamble for a Warrant Article for providing services. Eastern's is not a manufacturer they build boats from the hull up, casting their own hulls. The boat is currently at their location. They have put a proposal together to completely restore our boat 100% for \$40,205.00. They will take our hull cut the entire deck off remove the entire infrastructure, install all new fiberglass and new foam and put a new deck on it. In addition, this will include replacing the two (2) motors on the back. This is a 1988 whaler that was donated to the department and was totally stripped so all of the current equipment was purchased and installed and is all-new to the department. They will refurbish the entire boat and warranty the hull for one (1) year. The motors will have a three (3) year warranty. The price includes rewiring all of the emergency equipment. This should allow the boat to have a life expectancy of 15 to 20 years if repaired for properly. Cydney Johnson noted that we cannot use the revolving detail fund for this due to it not being a purchase. Ryan stated that that was not the intent this would be paid for out of his operating budget. Cydney stated that she thought that this was part of the department's fleet. Ryan responded that the boat has never been used for a detail and doesn't believe that this would be an option. It was suggested that DRA be consulted. His proposal was to pay for this out of this year's operating budget of which he can cover this expense due to a change in his personnel most stemming from payroll. Reuben inquired about the warranty on the new boat's hull; Ryan was not sure but will find out. The cost for a new boat is approximately 63K-64K. His concern is the refurbishing of the hull warranty of one (1) year; what happens if it cracks shortly thereafter with a difference of only 23K it might be beneficial to spend the extra money. Cydney Johnson questioned the price of a 20' Whaler opposed to the 24' Whaler. Commercial pricing came in for a 21' Guardian Whaler at 65K; more expensive. The reasoning is it came in at commercial pricing and the other is from Eastern's who is more sympathetic to Municipalities. Virgil MacDonald voiced a concern of just combining and using the fireboat. The issue with the fireboat is the size and weight due to all of the pumps and equipment and run the risk of using this during a potential emergency situation. It was noted that the Police Boat is what is used by the Assessor's Office and the Fire Boat needs two (2) people to operate due to the size and complexity of the boat. It is Liz Dionne's understanding after speaking with the Code Officer and Assessor that they need two (2) people to operate and the Assessor doesn't even have a boat license so he has to hire two (2) Fire personnel while doing assessment work. It was the Board's pleasure to get the answers to the questions brought forth during the discussion and try to sell it to the DRA as part of the fleet so it could come out of the detail fund. Liz noted that Attorney Sessler would be the first point of contact for such. At this time, John Markland asked when did this boat go out of service. Ryan responded sometime mid to late summer not having an exact date with

Liz noting it was before July 4th. He further questioned if it was out of service in 2016. Repairs were done but Ryan didn't believe it was actually out of service and has had repairs almost every year to keep it running. John requested to see the actual calls for service in 2016 on island properties. Ryan is happy to obtain all of the requested information and questioned the Board that he would really like to know if it is the consensus of the Board of wanting to have a Police boat getting a feeling that if the Board is not in favor of the concept of continuing it or going in a different direction; he would like their guidance. Virgil MacDonald voiced that the island people deserve to have protection if it is needed. John speaking for himself needs to see the information for justification of the expense. Reuben voiced that in a perfect world it would be nice to see the Fire and Police Department's use the same boat if an emergency arose it would be time lost when someone might need it. He further stated he is in favor of a boat but would like to try and sell the issue of it being part of the fleet to DRA. Cydney Johnson mentioned the potential change of use for that Warrant Article this year; it needs to be done anyhow then potentially purchase after town meeting. Cydney noted she is in favor of a police boat, owing it to the residents of the islands.

Discussion and Approval, Municipal Trail System; Alton Mountain Road

Reuben Wentworth made a motion to approve the Municipal Trail System on Alton Mountain Road as a Class A Trail. It was noted that this needs to go to town meeting vote for placement on the ballot. John Markland seconded with all in favor of the motion.

Selectmen Committee Reports

Reuben Wentworth will be meeting with the Budget Committee beginning next week for the department budgets. He has not heard from the Cyanobacteria Committee.

He did have another however; it has nothing to do with a committee and was allowed to inquire about Bay Hill Road. It has been fixed repeatedly, GMI has not been there to do the paving, what can we do to get GMI over there to complete the work. We need to push them more to get them over there to get the job done so that we are not continuing to redo the work or find another crew to do the work.

Phil Wittmann reported on the Parks and Recreation meeting 108/24/2017 as follows:

- Alton Mountain Road Municipal Trail
- Quannippi Trail
- 2018 Basketball Skills Camp
- Mount Major Snowmobile Club Membership
- Light Up Night
- Director's Report to include: Self Evaluation, Basketball Program preparation, 2018 Budget, bid opening for Harmony Park,
- Other business to include: Park facilities, programs, water bandstand

In addition, Phil reported that he met with the Old Home Week Committee to finish up and discuss this year's successes and very few failures. They will continue their meetings after the holidays in January.

John Markland had no meetings to report on.

Virgil MacDonald met with the Planning Board they discussed Larry Road off Alton Mountain, which will be coming to the Board to be accepted as a town road.

Cydney Johnson had no meetings to report on.

Town Administrator Report by Liz Dionne

Assessor and Code Enforcement Vehicles

Liz Dionne spoke on behalf of the condition of the Assessing and Code Enforcement Officer vehicles. The Assessor's vehicle has been out of service for a couple of weeks and will take at least \$1,200.00 to get it operational. It is likely neither vehicle will pass the next inspection. One of the department head's has a leased vehicle and would be very unfair for him in regards to mileage as he would be charged with that at the end of his lease if he goes over the allotment. Liz has a couple of options:

1. Another Warrant Article; both vehicle together or separately
2. Purchase one (1) or two (2) vehicles out of this year's surplus; DRA has been consulted; it is allowed.

Liz stated that it appears that we will have about 300K in surplus at the end of the year conservatively 250K. Liz had instructed those departments to get some pricing on new vehicles and asked the mechanic to get pricing on used vehicles. Selectmen Markland suggested to check into a leftover 2016 vehicle to see if anywhere had them. If the Board is willing to consider this option, she had two (2) quotes from Rochester Toyota and Irwin Toyota for two (2) basic Toyota Tacoma 4x4 Pickup Trucks, a manual and an automatic to possibly consider the purchase of either one (1) or two (2) vehicles out of surplus this year. These vehicles would be available for any town employee for use if needed; not all people know how to drive a standard vehicle. The Assessor's vehicle is the most crucial to be replaced; the Code Enforcement vehicle could wait another year. Both the DRA and the Town Attorney were consulted and because the previous Warrant Article that failed in March for a lease/purchase for two (2) vehicles if the proposal tonight is for a lease "no means no" but with the proposal being out of surplus that is a purchase and is okay. The Assessor's vehicle is so bad that a bucket has been placed behind the seat to keep it in place. The Town Mechanic has been working on getting a replacement seat but has not been successful. The vehicle is a 2005 Crown Victoria. Reuben Wentworth voiced that if the vehicle is that bad from a safety standpoint then it should be pulled off the road. Other departments could be contacted to make arrangements for the Assessor to use another department's vehicle. Why put money into something that we might be getting rid of. In addition, Reuben brought forward that the Code Officer had 13K left in his budget; has anyone been contacted to come into that department. Liz responded "yes" and did not know if interviews had been set up yet but knows that there are applicants. Liz passed out to the Board two (2) quotes for the vehicles along with an email from Attorney Sessler and an email from DRA and a partial list of the money that has been spent on each of the current vehicles. The maintenance records were not being done in the past however they are being done now. There are gaps on the list.

Reuben voiced the need for a third quote from three (3) separate vendors. It was the consensus of the Board to obtain another quote. These are not formal quotes and are not municipal quotes. Rochester Toyota stated that if a vehicle were purchased this month they would lower the price by \$500.00. The costs from the dealers were provided. Reuben asked Chief Heath if the place that he deals with for Municipalities, do they offer other vehicles for different options. They have state bidding for other vehicles. Liz will obtain a third quote. Phil Wittmann questioned the maintenance and the warranty and the technicality of it being considered commercial use and the potential to not be covered.

East Side Drive, Route 28A

A person who owns a piece of property on Route 28A has requested that signage for Route 28A be removed. It was their feeling that by doing this it might cut down and slow down traffic on the road. Reuben stated that there is already a No Thru Traffic sign in place on that road.

Cydney Johnson made a motion to not remove any signs. Virgil MacDonald questioned if they were our signs or state signs. Cydney requested a second. Virgil MacDonald seconded.

Further discussion: Reuben Wentworth suggested that we direct to the Police Chief that during the summer months to have the Police patrol it heavier during that timeframe to cut down on speeding.

The motion on the table was called; with all in favor of the motion.

Approval of Minutes:

Reuben Wentworth made a motion to approve the minutes of Public Workshop Session and Non-Public Workshop, October 12, 2017 and Phil Wittmann seconded. Cydney Johnson requested amending the Non-Public Minutes to divulge none. The second on the table held with all in favor of the motion.

Reuben Wentworth made a motion to approve the minutes of Public Session, October 16, 2017 and Cydney Johnson seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the minutes of Non-Public Session, October 16, 2017 divulge none and Reuben Wentworth seconded with all in favor of the motion.

Reuben Wentworth made a motion to approve the minutes of Public Workshop Session, October 26, 2017 and Phil Wittmann seconded. The vote was 4 approved, 1 abstention, Cydney Johnson.

Reuben Wentworth made a motion to approve the minutes of Non-Public Workshop Session, October 26, 2017 divulge all and John Markland seconded. The vote was 4 approved, 1 abstention, Cydney Johnson.

Reuben Wentworth made a motion to approve the minutes of Public Workshop Session II, October 26, 2017 and Phil Wittmann seconded. The vote was 4 approved, 1 abstention, Cydney Johnson.

Approval of Consent Agenda

Reuben Wentworth made a motion to approve the Consent Agenda. Cydney Johnson requested moving items 2 & 3 to Non-Public Session. Reuben amended his motion to approve land use items only and Cydney Johnson seconded with all in favor of the motion.

1. 2017 Land Use Change Tax

Levein Larry & Denise	33 Ingalls Court	Map 8 Lot 3-15	\$7,900.00
Williams Scott & Penny	58 Ingalls Court	Map 8 Lot 3-7	\$7,900.00
Stover J. R. & H. E., & Barnett, P	Roberts Cove Road	Map 19 Lot 4-3	\$11,300.00

1. 2017 Timber Tax Warrant

Krista & Daniel Steele	Operation 17-011-07-T	Map 5 Lot 72-8	\$4.29
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Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

None

Public Input II closed.

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

SG Solar Development, LLC; Doug Savidge

Liz Dionne noted that she recommended both yes and no to either allow or not to allow the appointment as she was unsure as to how the Board felt about doing something with the Dahl property. Cydney Johnson noted that based on discussions with CIP she would not be in favor of doing anything with that property. Virgil MacDonald agreed nor did Reuben Wentworth with the Town using it and that it was purchased due to contamination.

It was the consensus of the Board not to allow the request for the discretionary appointment.

Non-Public Session:

Cydney Johnson made a motion to enter into non-public session pursuant to RSA 91-A:3, II (a) and Reuben Wentworth seconded. The Board was polled in the affirmative by roll call with all in favor of the motion.

Roll call vote:

Reuben Wentworth, yes
Philip V. Wittmann, yes
John Markland, yes
Virgil MacDonald, yes
Cydney Johnson, yes

Adjournment

The meeting adjourned at 7:35 PM.

Respectfully submitted,

Mary K. Jarvis

Mary K. Jarvis
Recording Secretary