

Gilman Library Trustees Meeting

November 20, 2012

Minutes

Called to order 2:00 PM

Attendance: Ruth Messier, Ruth Arsenault, Pamela Martin, Linda Hess and Holly Brown.

Ruth M. made a motion to accept the minutes from the previous meeting dated, October 16, 2012, as read. Motion carried.

Pam made a motion to accept and place on file the Treasurer's Report as follows:

Checking \$41,141.75

Money Market \$17,188.28

Building Maintenance Fund \$4,362.62

Nancy Jordan Memorial Fund \$1,164.19

Seconded by Ruth M.

On behalf of the Happy Hobby Doll Club, Ruth Messier presented a one year membership to the United Federation of Doll Clubs to the Gilman Library.

Ice melt system is up and running.

The first part of the Main Street Preservation Project has been completed. More discussion will follow.

The transition to the Apollo Automation System will begin soon. New computers are expected to arrive around the beginning of December 2012.

Pamela and Holly will explore options regarding placing blinds on the windows in the work area.

Holly will acquire information from Amy Jennings, Library Bookkeeper, regarding banking fees associated with all accounts.

Ruth M. made a motion to amend the Proposed 2013 Budget Request to reflect the following:

Any person employed by the Gilman Library prior to 2012 will receive a 3% increase in hourly rate or salary in 2013. Seconded by Linda Hess. Motion carried.

Meeting Dates:

Tuesday, November 27, 2012 - Alton Budget Committee at 6:20 PM

Tuesday, December 18, 2012 – regular business meeting at 2:00 PM

Meeting adjourned 3:40 PM

Respectfully Submitted,

Holly Brown

Library Director