

**Budget Committee**  
**APPROVED Minutes (approved December 12, 2019)**  
**December 5, 2019 @ 6:30 PM**  
**Alton Town Hall - Heidke Room**  
**1 Monument Square, Alton, NH 03809**

1. Call to order by Chairman O'Brien at 6:36 pm.
2. Roll Call  
Present:  
Patrick O'Brien, Chairman  
Beth Varney, Member  
Bob Holt, Member  
John Markland, Member  
Virgil MacDonald, Selectmen Representative  
Kristie Hikel, School Board Representative  
  
Others Present:  
Liz Dione, Town Administrator  
Laura Parker, Town Financial Administrator
3. Approval of Agenda:  
Change IT to Insurance (IT to be heard at the next BC meeting)  
MOTION by P. O'Brien to accept the Agenda as Amended. Second by B. Varney. No discussion. Motion passes with all in favor (6-0).
4. New Business
  - A. Set Public Hearing Date & Snow Date. Need to be between Jan 14-21. Discussion. Agreed on the 15<sup>th</sup> and snow date the 16<sup>th</sup>. MOTION by P. O'Brien to set Public Hearing to be the 15<sup>th</sup> of January, 2019 and a snow date of January 16, 2019, at 6:00 p.m. Public hearing to begin at 6:05 p.m. Second by B. Varney. No discussion. Motion passes with all in favor (6-0).
  - B. Review Department Budgets
    1. Household Hazardous Waste (HHW). Sarah Silk. \$24210. 17% increase on number of households. Alton had 190 households for hazardous waste. Staying with Clean Harbor for Hazardous Waste for the next 3 years. B. Holt asked how many days does this take place in Alton. S. Silk stated they come to Alton 2 days a week and Alton can come to Wolfeboro 6 days a week. MOTION by J. Markland to accept and approve the Households Hazardous Waste of \$24,210. Second by K. Hikel. No discussion. Motion passes with all in favor (6-0). Amend to add the word accept. Second by with K. Hikel. No discussion. Motion passes with all in favor (6-0).
    2. Water Department - Courtney Mitchell not present.
5. Old Business
  - A. Approve Department Budgets
    1. Insurance Department - Liz Dione, Town Administrator and Laura Parker Town Finance Administrator.  
Three are contracts. 2 lines increased, 1 line decreased and 2 lines are level funded. MOTION by P. O'Brien to accept and approve the Insurance Budget of \$296,713. Second by Beth. No discussion. Motion passes with all in favor (6-0).
    - 2, Highway Department - Ken Roberts, Highway Manager  
Presented on October 2, 2019. Second bad year and this year is going to be very close. Overtime is at \$8400 with a \$5500 budget. Contract plowers not being used. Salt budget is gone. Very Tight budget. B. Holt asked about 029 line. L. Parker explained to him. This gets spent out at the end of the year. A previous year sometimes carries into the next year.

Discussion on Lease Agreement line. Discussion on the warrant article on roads and roads budget.

MOTION by J. Markland to increase lease and contract lines of the operating budget by \$7000 (\$500 each line 141, 142, 143, 147, 165, 166, 168, 209, 441, 443, 447, 448, 449, and 887). Bottom line of \$1,256,671. Second by K. Hikel. Discussion to add the words \$500 for each line). Discussion taking \$7000 from gravel. Motion passes with 5 in favor, 1 opposed. MOTION by J. Markland to accept and approve the budget to the Highway Department of \$1,256,671. Second by K. Hikel. No discussion. Motion passes with 5 in favor, 1 opposed (B. Holt).

6. Approval of Minutes

A. November 13, 2019 Table for quorum of members present.

B. November 21, 2019

Change on Page 2, #4 School Department, Motion at the end add the word "NOT" to not approve the budget.

MOTION by P. O'Brien to approve the Minutes of November 21, 2019 as amended. Second by B. Varney. No discussion. Motion passes with 4 in favor. V. MacDonald and J. Markland abstained.

7. Public Input - Loring Carr. Asked the selectmen for the definition road maintenance and road reconstruction definition. Would like to see this definition written down.

8. Other Business (if necessary)

P. O'Brien feels we will need December 12 and 19 meeting. Still need to visit IT, Water, and School. Possible meeting on January 9 for warrant articles.

9. Adjournment - 7:50 MOTION by B. Varney to adjourn at 7:50 pm. Second by K. Hikel. No Discussion. Motion passes with all in favor (6-0).

Respectfully submitted,  
Carolyn Schaeffner, Recording Secretary