

ALTON BOARD OF SELECTMEN
Minutes
December 19, 2022
(Approved - January 3, 2023)

Chairman B. Mitchell convened the meeting at 6:00 PM.

B. Mitchell led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

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Brock Mitchell, Chairman
Paul LaRochelle, Vice-Chairman
Reuben Wentworth, Selectman
Bob Holt, Selectman, Excused
Andrew Morse, Selectmen
Ryan Heath, Town Administrator

Agenda Approval

P. LaRochelle made a motion to approve the agenda as presented and A. Morse seconded with all in favor of the motion.

Announcements

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted in this meeting room, and on our website.

Public Input I (limited to 3 minutes per person on agenda items only)

None

Appointments

None

New Business

1. Encumbrances - Police Department

T. MacDougall, Police Chief, approached the table. He stated that he had two proposals but he would like to withdraw the one in reference to the pistols. He would like to encumber \$25,000.00 towards the revolving account. He highlighted his memo. The last few years they have been able to see more accurately what is in the account. Before that they never had a true idea of what was in there. He stated that the Finance Manager now currently tracks what is in the account. R. Wentworth asked what the rate is right now for details. T. MacDougall stated that it \$16.00 an hour for the cruisers. R. Wentworth stated that it may be time to change the rate.

R. Wentworth made a motion to allow the Police Chief to encumber \$25,000.00 for the fiscal year 2022 budget for the 2022 lease and P. LaRochelle seconded with all in favor of the motion.

2. Encumbrance - Assessing Department

R. Heath stated that the Assessing Department is looking to encumber the final payment of \$1,722.00 for map updating. It is for the tax maps from the company Anchor. This was in their budget.

P. LaRochelle made a motion to approve the payment of \$1,722.00 for the tax maps Assessing budget line #4193-185 Map Updating and B. Mitchell seconded with all in favor of the motion.

3. Encumbrances - Public Works Department

S. Kinmond, Public Works Director, approached the table. There are some building maintenance items that were budgeted for in the 2023 budget. He is looking to pay for these items out of the surplus funds out of the Building and Grounds budget. It is for some furnace replacements at Gilman Museum as well as the Westside restrooms. They would be changed to propane units. R. Wentworth asked who would be responsible for the removal of the oil and tanks. S. Kinmond stated that it would be the company that new vendor. The oil would come back to the Town. The 2022 crack sealing is under contract. They will hold their price going into 2023. There is also a self-propelled lawn mower and a weed whacker that will be here in January.

R. Wentworth made a motion to allow the DPW Director to encumber \$37,790.38 for the repair of the furnaces at the museum and west side bathrooms the HVAC at the museum and lawn mowers and the crack sealing and B. Mitchell seconded with all in favor of the motion.

4. Emergency Management Performance Grant Application - Approval

R. Heath stated that this same type of grant that was spoken about with the Emergency Operation plan at the last meeting. This is three parts. This one is for a Variable Message Board for the Highway. This is a \$40,000.00 grant with a 50% match. It can be a soft match. We can utilize our EMT meeting minutes from COVID 19.

R. Wentworth made to approve the Emergency Management Performance Grant application and A. Morse seconded. R. Wentworth rescinded his motion to approve and A. Morse rescinded his second.

B. Mitchell made a motion to accept the terms of the Emergency Management Performance Grant as presented in the amount of \$40,000.00 for a Variable Message Board. Furthermore, the Board acknowledges that the total cost of this project will be \$40,000.00 in which the town will be responsible for a 50% match of \$20,000.00 and to authorize the Town Administrator to sign all documents related to the grant and A. Morse seconded with all in favor of the motion.

Old Business

None

Selectmen Reports

A. Morse had nothing to report.

R. Wentworth stated that the Conservation Commission has finished up all of their property reports.

P. LaRochelle

B. Mitchell had nothing to report.

Town Administrator Report

R. Heath stated that the next scheduled meeting is on January 2 and Town Hall will be closed on that day. He recommends January 3 or 4. It is the consensus of the Board to have the meeting on January 3.

R. Heath stated that there was a recent appeal on the ZBA. The formal decision from the court is they upheld the ZBA's decision.

R. Heath stated that they attended a formal hearing in reference to the Masonic Temple. They ordered the Town to go back and issue a tax bill for 2022.

R. Heath stated that the Fire Department has gone over budget. Chief J. Beaudoin has been working to resolve the issue. It is mostly because of overtime. There are some options that will not be hurtful to the overall budget. J. Beaudoin stated that the amount of calls has increased. Hopefully in next year's budget with more full-time staff they will be able to have more permanent coverage for the shifts. It is possible to use money in the Ambulance Revolving Fund to offset some of the overage. It is allowable. R. Heath stated that he spoke to the Finance Manager there are lines that can be used. If the Board chooses we can take money out of the fund right now or wait until they look at the Operating Budget.

R. Wentworth made a motion to wait until the week before January 15 to whether to take it out of the General Fund or the Revolving Fund and P. LaRochelle seconded with all in favor of the motion.

R. Heath stated that he put a list of the draft Warrant Articles on the table for the Board. This is for them to take home and read. B. Mitchell asked if they could get the amounts in the Capital Reserves for each.

R. Heath stated that he wants the Board to think about the land and facilities that they have been exploring could include the Dahl property.

Approval of Minutes

None

Consent Agenda Approval

R. Wentworth made a motion to approve the Consent Agenda for December 19, 2022 as presented and B. Mitchell seconded with all in favor of the motion.

1. Fire Department

Mark Beetz, Paramedic to Lieutenant Paramedic, \$22.50/ hr to \$26.00/ hr, effective 12/4/2022

2. Public Works Department

Robert Porro, PT Solid Waste Attendant to Solid Waste Attendant, \$16.50/ hr to \$17.50/ hr, effective 12/18/2022
Bryan Berry, Grounds and Maintenance Laborer to Grounds and Maintenance Supervisor, \$20.70/ hr to \$22.70/ hr, effective 12/18/2022

3. Town Clerk/ Tax Collector

Jennifer Collins, 4 days' vacation carryover into 2023

4. Land Use Items - approval

2022 Administrative Abatements

Carey; Map 71 Lot 131; Frohock Brook Road; \$93
Godin; Map 19 Lot 8-2-27; 1439 Wolfeboro Highway #27; \$16

Timber Tax

Iardarola; Map 18 Lot 18; 156 Damon Drive; \$2,047

Military Service Credits

Brown; Map 6 Lot 1-38; 55 Osprey Road; \$750
Davis; Map 14 Lot 19-13; 11 South View Lane; \$750
Eldridge/Ashcroft; Map 6 Lot 1-32; 103 Osprey Road; \$750
Hall; Map 15 Lot 60-1; 76 Brynn Lane; \$750
Young; Map 37 Lot 2; 6 Sanctuary Lane; \$750
McGourty; Map 15 Lot 15-21; 64 Ridge Road; \$2,150
Pasquerella; Map 10 Lot 5-6; 308 Avery Hill Road; \$750
Kelly, Matthew; Map 31 Lot 28; 288 Main Street; \$750
Kelley, Izadel; Map 31 Lot 28; 288 Main Street; \$750
Hann; Map 15 Lot 15-22; 50 Ridge Road; \$750
Parkhurst; Map 8 Lot 42; 208 Wolfeboro Highway; \$750

Supplemental Tax Bill

Winnepesaukee Masonic Association; Map 25 Lot 5; 40 Suncook Valley Road; \$3,267

5. Public Works Department

Christopher Startz, New Hire, Grounds and Maintenance Laborer, \$17.34/ hr, effective 1/1/2023

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

None

Non-Public Session

None

Adjournment

R. Wentworth moved at 6:56 pm to adjourn. B. Mitchell seconded. Motion carried.
Respectfully submitted,

Stacy L. Bailey
Recording Secretary