

Gilman Library Trustees Meeting

Lower Level Meeting Room – Tuesday, December 6, 2022

PRESENT: Betty Jane Meulenbroek, Annette Slipp, Kristine Simone, Karen Petelle, Sarah Hill and Holly Brown, Librarian

CALL TO ORDER: 5:15 PM by President Betty Jane Meulenbroek

MINUTES

Minutes of the November meeting were reviewed. Motion to accept made by Annette. Seconded by Kristine. Passed.

TREASURER'S REPORT

(Balance as of October 31, 2022. November 2022 statements pending)

General Checking - \$46,589.88

Money Market (Profile Fund 1) - \$84,830.28

Nancy Jordan Memorial Fund - \$1,360.49

Other Funds: Funds held by Town of Alton (as of December 31, 2021) Capitol Reserve Fund for Library Building Improvements - \$70.59 (as of December 31, 2020, report pending), Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,840.36, Oliver J.M. Gilman for library books (Interest to spend) - \$9,091.49, Annie A. Wheeler by Agnus Thompson for the library (Interest to spend) - \$16,582.09. Calvert Fund for maintenance and repair (principal and interest to spend) - \$921.51.

Deposit Income Activity/acceptance of funds:

To Checking – Total for September 25, 2022 thru October 22, 2022 - \$189.80 as indicated below. (Deposited November 8 and 29, 2022, will be reflected in the November 2022 statements)

Copies - \$35.65

Raffle - \$22.00

Fax - \$8.00

Coffee - \$1.50

Consc. / Donation Jar - \$98.05

Movie program donation - \$1.00

Maps - \$1.75

Membership - \$20.00

Computer - \$1.85

Yearly, income totals January 1, 2022, thru November 29, 2022

Library generated funds (donations, etc.) – \$2,486.30 (to General Checking)

Trust Funds held by Library – \$27,906.08 (to Money Market/Profile 1)

Town of Alton reimbursement – \$7,159.31 (to General Checking)

Transfer from Money Market/Profile 1 to General Checking for programming - \$1,500.00

Motion to accept Treasurer's Report and donated funds made by Annette. Seconded by Betty Jane. Passed.

Old Business

Motion made by Kristine to accept the open book design for the new library sign in the amount \$400.00 and the funds will come from the General Checking funds. Then we will apply for reimbursement from the Money Market account. Seconded by Sarah. Passed.

Motion made by Betty Jane to continue using Don Campbell for the adult programming for the month of March in the amount of \$480.00. Funds will be taken from the Money Market. Seconded by Kristine. Passed.

MEETINGS TO NOTE

Next business meeting - Tuesday, January 3, 2023, at 5:00 pm

Motion to adjourn at 6:25 pm by Betty Jane. Seconded by Karen. Passed.

Respectfully submitted,



Karen Petelle
Secretary
Library Trustees