

## **Gilman Library Trustees Meeting**

Lower Level Meeting Room – Tuesday, December 4, 2023

**PRESENT:** Betty Jane Meulenbroek, Annette Slipp, Kristine Simone, Gabby O’Toole, Sarah Hill (remote), and Holly Brown, Librarian.

**CALL TO ORDER:** 5:05 by President Betty Jane Meulenbroek.

### **MINUTES**

Motion to accept Minutes of the November 7 meeting were reviewed and approved by Annette. Seconded by Kristine. Passed.

**Treasurer’s Report** (Balance as of October, 2023. November, 2023 statements pending).

General Checking - \$71,140.65

Money Market (Profile Fund 1) - \$30,504.35

Nancy Jordan Memorial Fund - \$1,361.18`

**Other Funds** – Funds held by Town of Alton (as of December 31, 2022) - Capital Reserve Fund for Library Building Improvements - \$71.06, Eveline L. Palmer Trust Fund for library books (Interest to spend) - \$2,183.17. Oliver J.M. Gilman for library books (Interest to spend) - \$9,441.11, Annie A Wheeler by Agnus Thompson for the library (Interest to spend as of July 2023) \$3,598.76. Calvert Fund for maintenance and repair (principal and interest to spend,) \$994.56.

### **Deposit Income Activity/acceptance of funds –**

To Checking – Total for October 23, 2023 thru November 25, 2023 - \$740.93

(Deposited November 28, 2023, reflected on November 2023 statements)

Copies -\$56.70

Consc. / Donation Jar – \$42.69

Fax - \$15.00

Computer Donation - \$1.00

Coffee – \$3.00

Movie Program Donation \$2.00

Membership \$20.00

K Smith Donation - \$500.00

M Sudbey Donation - \$100.00

### **Yearly, income totals January 1, 2023 thru November 25, 2023**

Library generated funds (donations, etc.) – \$40,142.67 (to General Checking)

Trust Funds held by Library – \$22,556.03 (to Money Market/Profile 1)

Town of Alton reimbursement – \$7,072.04 (to General Checking)

Friends of the Library - \$200.00 (to General Checking)

Trust Funds Held by the Town - \$0.00

Transfer from Money Market/Profile 1 to General Checking for programming, etc. - \$1,500.00

Town of Alton Reimbursement to Profile I/Money Market (water damage ceiling repair) -  
\$6,808.16

Motion to accept Treasurer's Report & donated funds made by Annette. Seconded by Sarah.  
Passed.

### **Old Business**

Motion to schedule next adult programming computer class, a smartphone class, for \$480.00 to  
come from Money Market by Annette. Seconded by Kristine. Passed.

### **New Business**

Motion to purchase two bookshelves for the Whimsy Corner for \$237.98 from General Checking  
by Annette. Seconded by Sarah. Passed.

### **MEETINGS TO NOTE**

Next business meeting - Tuesday, January 2, 2023 at 5:00 pm.

Motion to adjourn at 6:45 by Betty Jane. Seconded by Sarah. Passed.

Respectfully submitted,

Sarah Hill

Secretary

Library Trustees