

**ALTON WATER WORKS  
67 FRANK C. GILMAN HIGHWAY  
ALTON, NEW HAMPSHIRE  
REGULAR MEETING OF  
December 26, 2018**

PRESENT: Chairman Reuben Wentworth  
Vice-Chairman Virgil Macdonald  
Commissioner Patrick O'Brien

**It was stated to all in attendance, prior to the meeting, that the meeting would be taped for accuracy and erased as soon as the minutes are approved.**

- A. CALL TO ORDER: Chairman Wentworth called the meeting to order at 6:00 pm.
- B. APPROVAL OF AGENDA: Motion was made by Chairman Wentworth to approve the agenda as read, was seconded by Vice Chairman Macdonald. Vote was taken all were in agreement.
- C. APPROVAL OF MINUTES: Minutes of October 22, 2018. Motion was made by Vice Chairman Macdonald "To approve the Minutes of the regular meeting of October 22, 2018". Commissioner O'Brien seconded the motion, vote was taken, all agreed to the Motion, and the Motion passed.
- D. NON-PUBLIC SESSION: Motion to enter Nonpublic Session was made by Chairman Wentworth seconded by Commissioner O'Brien.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3 II (b) The hiring of any person as a public employee. Also RSA91-A-3: II(e) Pending claims or litigation.

Roll Call vote to enter nonpublic session:	Reuben Wentworth	Y
	Virgil Macdonald	Y
	Patrick O'Brien	Y

Entered nonpublic session at 4:05 pm

Motion to leave nonpublic session and return to public session was made by Chairman Wentworth, seconded by Vice Chairman Macdonald.

Roll Call vote to enter public session:	Reuben Wentworth	Y
	Virgil Macdonald	Y
	Patrick O'Brien	Y

Motion was made by Chairman Wentworth to "To not divulge the minutes of the Non-Public session RSA 91-A:3 II (b) The hiring of any person as a public employee and also RSA91-A-3: II(e) Pending claims or litigation" Vice Chairman Macdonald seconded the motion; all were in agreement the motion passed.

- E. PUBLIC INPUT: NONE

- F. CORRESPONDENCE: Letter from seasonal customer. The information given concerning the outstanding account was that the property was not able to be used after the death of the owner as the ownership of the property was not clear. The Alton Bay Christian Conference Center now has that property. A call will be made to Mr. Smith at the ABCCC to confirm the ownership of the property.

Information on road repairs from DOT: The letter was reviewed. It will be turned over to Mrs. Mitchell for her review.

Letter from Varney Engineering with a copy of a letter from DES concerning a water line crossing property of John Alden at 37 Keewaydin Dr., Alton, NH. Response submitted for Commissioners signature.

Motion was made by Vice Chairman Macdonald "To give permission to Chairman Wentworth to sign the letter in response to Letter dated December 20, 2018 from DES." Motion was seconded by Commissioner O'Brien. Vote was taken and all were in agreement, Chairman Wentworth signed the letter to DES.

G. DEPARTMENT REPORT TO THE COMMISSIONERS:

Overdue statements were sent 12/20/18 (33)  
Total Over due to date \$15,426.63

Total Revenue collected to date \$457,285.24 by clerk

Review of Year to date Revenue and Expenses from the Town Hall.

OLD BUSINESS: Motion was made by Chairman Wentworth "To sign the vehicle title to the 2006 Ford pickup that had been put out for Bid." Vice Chairman Macdonald seconded the motion, vote was taken and all were in agreement. Chairman Wentworth signed the Title.

Jones field pump maintenance schedule.

Discussion was held concerning the work that needs to be done first thing in the spring, School Street loan and seed, around the hydrant at the bottom of Rollings Hill that was worked on needs to be cleaned up as well.

- H. NEW BUSINESS: Paperwork due to secretary. Chairman Wentworth asked Commissioner O'Brien to speak to the crew about getting their paperwork back to the office. Work Orders previously issued have been taken and put in the truck.

Year to date revenues

Two notices from the planning board were reviewed to see if there were any concerns at those properties.

Chairman Wentworth stated that he would have more information on the excess funds from the past years at the next meeting and then there would be a decision as to where those funds should be applied.

- I. NON-PUBLIC SESSION: Motion to enter Nonpublic Session was made by Chairman Wentworth seconded by Vice Chairman Macdonald.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3 II (b) The hiring of any person as a public employee.

Roll Call vote to enter nonpublic session:	Reuben Wentworth	Y
	Virgil Macdonald	Y
	Patrick O'Brien	Y

Entered nonpublic session at 7:10 pm

Motion to leave nonpublic session and return to public session was made by Chairman Wentworth, seconded by Vice Chairman Macdonald.

Roll Call vote to enter public session:	Reuben Wentworth	Y
	Virgil Macdonald	Y
	Patrick O'Brien	Y

Motion was made by Chairman Wentworth to "To not divulge the minutes of the Non-Public session RSA 91-A:3 II (b) The hiring of any person as a public employee and also RSA91-A-3: II(e) Pending claims or litigation" Vice Chairman Macdonald seconded the motion; all were in agreement the motion passed.

- J. ADJOURNMENT: Motion was made by Chairman Wentworth made a motion to adjourn the meeting. Motion was seconded by Vice Chairman Macdonald. Vote was taken, and all were in agreement, motion passed. Meeting was adjourned at pm.

Respectively submitted:

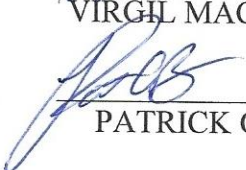
Penny Williams

Clerk

1/28/19  
DATE SIGNED

  
REUBEN WENTWORTH - CHAIRMAN

  
VIRGIL MACDONALD - VICE CHARMAN

  
PATRICK O'BRIEN - COMMISSIONER