**ALTON BOARD OF SELECTMEN**
**Minutes**
**July 22, 2025**
***(Approved - August 12, 2025)***

Chairman N. Buonopane convened the meeting at 6:00 PM.

N. Buonopane led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

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N. Buonopane, Chairman
Paul LaRochelle, Vice-Chairman
Andrew Morse, Selectman
Richard Shea, Selectman
Drew Carter, Selectmen
Ryan Heath, Town Administrator

**Agenda Approval**

N. Buonopane would like to amend the agenda to add an announcement for the Tax Collector's office. R. Shea made a motion to approve the agenda as amended and P. LaRochelle seconded with all in favor of the motion.

**Announcements**

- The Public Participation Policy applies to all Selectmen meetings. A copy of it is on the back of each agenda, posted outside this meeting room, and on our website.
- The Town Clerk/Tax Collector's Office will be closed from 1:00 pm to 3:00 pm on Monday, August 11th to accommodate a scheduled demonstration of LHS election poll pads.

**Public Input I** ***(limited to 3 minutes per person on agenda items only)***

None

**Appointments**

None

**New Business**

1. Donation - Parks and Recreation Sign

J. Houser and K. Troendle, Parks and Recreation Director, approached the table. J. Houser stated that there was a proposal that she hopes is before them now. It is regarding a donation from a group of residents regarding a sign. She is here to answer any questions that the Board may have. N. Buonopane stated that this is very generous. K. Troendle stated that the Parks and Rec Department is very appreciative and thinks it would be a wonderful addition to the property. It would be very useful for promoting the programs. P. LaRochelle stated that what he understands is that it would be much easier during the winter months to change the lettering. K. Troendle stated that currently they are not able to use the sign in the winter.

N. Buonopane made a motion to accept the gift of the sign purchase in the amount of $2,995.00 and P. LaRochelle seconded with all in favor of the motion.

2. Fire Department - Unit Citation

J. Reinert, Fire Chief, approached the table. He read a statement.

*"One June 9, 2025, at 10:37 am, Alton Fire Rescue was dispatched to the Alton Central School for a cardiac arrest. Both on duty and off duty personnel responded to the scene and located an adult male patient who was in cardiac arrest. At this time Fire Department personnel took over the patient care from bystanders who were performing Cardiopulmonary Resuscitation (CPR). Crew members start to provide Advance Life Support (ALS) procedures for the patient. While crew members were performing ALS care the patient did obtain a Return of Spontaneous Circulation (ROSC). The patient was transferred into the ambulance and transported to Portsmouth Reginal Hospital for further treatment.*

*It is my belief that because of the level of professionalism, quick actions, and most importantly the high quality of patient care provided, the patient is expected to make a full recovery. It is because of those actions that the responding crew members are being awarded this unit citation and merit badges."*
*Those crew members include:*

*Lieutenant Landon Baker* | *EMT Jessica Griffin* | *Firefighter/EMT Brandon Rague*
*Paramedic Timothy St. Germain* | *Captain Gregory Trombi* | *Deputy Chief Evan Turcotte*
*Firefighter/Paramedic Brandon Wood*

J. Reinert stated that he is always surprised about the level of service that this department provides this community and neighboring communities. He looks forward to a long service here in Alton and hopefully they continue as well.

A. Morse enters the meeting at 6:07 pm.

3. Assignment of Road Names - Ridgeline Drive & Brookside Drive

N. Buonopane asked if these are what are requested at Cherry Valley. R. Heath stated that is correct. The Lakes Region Hospitality Group requested a name change for Ridgeline Drive and Brookside Drive at the Sugarhill Subdivision. He stated that there was no indication that there was no problem with E911.

N. Buonpane made a motion to allow the applicant, Lakes Region Hospitality Group, to change the roads names on tax map 16 Lots 18 & 20 to Ridgeline Drive and Brookside Drive and P. LaRochelle seconded with all in favor of the motion.

4. Solid Waste - Compactor Containers Purchase

S. Garland, Public Works Director, approached the table. He stated that S. Simmonds, Solid Waste Director, came to him about sending a few containers out for repair. One of the containers came back with a quote of just under $5,000.00. To buy it new it is approximately $10,000.00. Working with Atlantic Recycling, they have a pair that are refurbished. They would cost $8,000.00 for the pair.

R. Shea made a motion to authorize the Public Works Director to purchase two 40-yard refurbished recycling containers for a total of $8,000.00 from Atlantic Recycling Equipment LLC and D. Carter seconded with all in favor of the motion.

S. Garland stated that he is asking to take the payment for the containers out of the Recycling Revolving Account.

**Old Business**

1. Hidden Springs - Land Clearing Update

S. Garland, Public Works Director, remained at the table. R. Heath stated that he had a meeting with the Conservation Commission on July 9. They had requested a 100 foot setback from Hurd Brook on either side. He did accommodate them. He stated that there is a letter in the Board's packet. He wanted to bring it to their attention. He wanted to address a few things. Conservation Commission asked about an Alteration of Terrain Permit. We are in the process of that. We had no intent of going in there without that. Before any earth moving activities go in there, we can cut and can log. We cannot remove any stumps. He feels that a 100 foot set back on every piece of wetland on the property is a little excessive. The properties above it are already conserved so conserving the brook is very important. The reason for clearing the area behind DPW was to have an area for lay down storage for culvert, pipe, etc. They need an area to drop supplies and catalogue them. The idea behind clearing out such an area is for future recreation fields. D. Shea asked if we are spending money too soon. R. Heath stated that there is a need to expand several areas. As part of the planning process it is very difficult to work with a lot that is heavily wooded.

**Selectmen Reports**

D. Carter had nothing to report.

R. Shea stated that the Milfoil treatment needed less than expected. HHW seems to be going well. The Swap Shop appears to be doing well.

A. Morse had nothing to report.

P. LaRochelle stated that on the 12th the Water Bandstand painted and did some repairs. Something in the cribbing has moved. It will be something that needs to be looked into.

N. Buonopane stated that he met with the Planning Board.

**Town Administrator Report**

R. Heath stated that included in the packets there is a timeline for the Route 11 culvert replacement. They had a pre-construction meeting with State officials. It will start around August 4th with their mobilization.

R. Heath stated that the last thing is the Old Home Day parade. He is looking to find out from the Board who will be attending. It is the consensus of the Board that they all will participate in the parade.

**Approval of Minutes**

June 24, 2025 - Public Session

R. Shea made a motion to approve the minutes of June 24, 2025 Public Session and D. Carter seconded with all in favor of the motion.

June 24, 2025 - Non-Public Session

N. Buonopane made a motion to approve the minutes of June 24, 2025 Non-Public Session releasing none and P. LaRochelle seconded with all in favor of the motion.

**Consent Agenda Approval**

P. LaRochelle made a motion to approve the Consent Agenda for July 22, 2025 as presented and A. Morse seconded with all in favor of the motion.

1. **Alton Water Works**

    Wilson, Glen, Abatement, 139 Mitchell Ave, $410.00

2. **Special Event Application**

    Pop's Clam Shell, Car Show, August 2, 2025

3. **Fire Department**

    Cody Griffin, Deputy Forest Fire Warden
    Ryan Patterson, Deputy Fire Warden

4. **Administration**

    Rose Fife, Recording Secretary, $21.61/hr.

5. **DPW- Grounds & Maintenance**

    Brandon Cote, Grounds & Maintenance Laborer, $21.25/hr. effective 7/28/2025
    Philip Gordon, Grounds & Maintenance Laborer, $21.25/hr. effective 8/11/2025

**Discretionary Action on Requests for Appointments** (No discussion, majority vote required to allow/not allow appointment)

None

R. Heath stated that the last meeting in August is on the 26th. He will be out of the state on that day and asked the Board if they could move the meeting to another day. It was the consensus that the meeting be moved to the 25th.

P. LaRochelle asked if he could have an update on the elevator. R, Heath stated that tomorrow the company will be here to do the final check on the telephone system.

D. Carter asked if there was an update about the Mount Wasington and getting the landing repaired. R. Heath stated that he did some research on it. It was not the issues that the Board originally believed to be the problem. The understanding is that they are looking at an overall revamp prior to the pilon replacement. The contractor that they were going to use what not cost effective enough for them.

D. Shea stated that he saw a letter from FEMA about redoing the Flood Plan map. He asked if there were any concerns. R. Heath stated that they are hoping that the maps are going to be much more accurate now.

D. Carter stated that he had one more question. He was wondering what the $720.00 on a 2019 Dodge Charger is for on Manifest #27. He stated that it appears to be for damage caused by Key Collision in Rochester that showed up on Manifest #26. It looks like Key went in and damaged some items when they were replacing parts. It stopped the vehicle from staying running. Heath stated that is the first that he has heard of that. He will look into it and get back to the Board.

**Public Input II** ***(limited to 5 minutes per person on any Governmental/Town Business)***

K. Sullivan approached the table. She wanted to say Thank you to the general public and the people who donated for the Parks & Rec sign. She has a concern with the 28 acres on the Hidden Springs project. Her company uses best practices and she thinks the Town needs to look at things a little differently.

J. Houser approached the table. She wanted to address the Board and she understands that they wear multiple hats and she is asking them to put their frugal yankee hats on. She would like them to do some brainstorming and if there is something they can do to bring the cost down for the new facility.

D. Richardson approached the table. She stated that when she last came to the Board her ill chosen words about the waterline put the Water Department in a bad light. She stated that it was her fault. She went the next day and apologized. She would like to know what the bigger picture is about the future of the waterline. She wanted to Thank the Board about the improvements that have been made throughout Town.

**Non-Public Session**

None

**Adjournment**

D. Carter made a motion to adjourn at 7:11 pm and A. Morse seconded with all in favor of the motion.

Respectfully submitted,

Stacy L. Bailey

Stacy L. Bailey
Recording Secretary